FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for PSA.NAT *

Name:	Person		
Job Title:	National veterinary service capacity development advisor		
Division/Department:	Emergency Centre for Trans-boundary Animal Disease Operations (ECTAD) in Viet Nam		
Programme/Project Number:	Risk Mitigation and Management of Human Health Threats Along Animal Value Chains OSRO/VIE/402/USA		
Duty Station:	Hanoi, Viet Nam		
Expected Start Date of Assignment:	1 July 2018	**Duration:**	120 days WAE until 31 December 2018
Reports to: ***Name:***	Pawin Padungtod	***Title:***	Senior Technical Coordinator

* Please note: If this TOR is for Consultant / PSA.SBS contract, the minimum relevant experience required **for the assignment** is as follows:
1 year for a category C 5 years for a category B 12 years for a category A

** Please enter a short title (max 25 chars) for this assignment.

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Under the overall guidance of the FAO Representative in Viet Nam, the overall supervision of the Senior Technical Coordinator of Emergency Center for Transboundary Animal Disease (ECTAD) VN, and in close collaboration with the Department of Animal Health staff, the International FAO Epidemiologist, FAO Outreach Coordinator and the National Project Coordinator, the incumbent will be responsible for undertaking the following tasks and duties:

1. To conduct a needs assessment of DVS staff and AHWs with the aim to define training needs and specific objectives for the DAH e-learning system;
2. To develop the e-learning curriculum targeting the separated groups of DVS staff and AHWs, including procedures to evaluate training outcomes;
3. To assist in identifying and recruiting trainers;
4. To coordinate and oversee the process of course content development and production;
5. Liaise closely with the IT Consultant to develop e-learning system specification and an online e-learning platform;
6. To supervise the pilot roll-out of the e-learning system in six provinces including organizing review meetings in each province;
7. Complete additional tasks as requested.

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
• Technical report on DVS and CAHW capacity and training needs	• 1 week after completing DVS and CAHW need assessment
• At least 6 training modules for DVS and CAHW uploaded and functional in the e-learning platform	• At the end of the assignment
• At the end of the assignment, the consultant will submit an end of contract report. Remarks: all reports/deliverables must be submitted in English.	• 2 weeks within the completion of the assignment