



Issued on: 7 November 2013

Deadline For Application: 5 December 2013

POSITION TITLE:	Land Tenure Officer	GRADE LEVEL:	P-3
		DUTY STATION:	Bangkok, Thailand
ORGANIZATIONAL UNIT:	Regional Office for Asia and the Pacific	DURATION *:	Fixed Term: 2 years
	RAP	POST CODE/N ^o :	0250120
		CCOG CODE:	1.E.18

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.
The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

DUTIES AND RESPONSIBILITIES

Under the overall managerial and administrative supervision of the Assistant Director General/Regional Representative, RAP, and the functional guidance of the Director, Climate, Energy and Tenure Division, NRC, in close coordination with NRL Officers in Asia and the Pacific Region, the incumbent will provide support and contribute to FAO's programme on land tenure and land administration to support implementation of the voluntary guidelines on responsible governance of tenure; In particular, the incumbent will;

- monitor key developments in land tenure and land administration, and provide guidance in areas of technical specialization;
- support member countries in the analysis and formulation of policies on land tenure and land administration;
- contribute to field programme development by participating in the identification, formulation, implementation, backstopping and review of projects on land tenure and land administration;
- define and develop information products including technical and policy reports, guidelines and manuals for land tenure and land administration;
- plan, organize and participate in technical meetings and workshops for assisting the transfer of knowledge and information on land tenure and land administration;
- prepare clear and concise reports on land tenure and land administration;
- collaborate in a multidisciplinary team in work on voluntary guidelines of the responsible governance of tenure;
- perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced university degree in land tenure, land administration or related field
- Five years of relevant experience in land tenure and land administration, including experience in developing countries and countries in transition
- Working knowledge of English and limited knowledge of one of Arabic, Chinese, French, Spanish or Russian

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent of professional knowledge and experience in land tenure and land administration and their governance with particular emphasis on developing countries and countries in transition
- Extent of experience in the formulation and implementation of projects and in providing support to countries for technical assistance in the field of land tenure and land administration
- Extent of experience in the preparation of technical and policy reports, guidelines and manuals in the field of land tenure and land administration
- Extent of experience in organizing and conducting workshops and technical meetings, and in participating in international meetings
- Quality of both oral and written communication skills, including the ability to write concise reports in English
- Proven ability in planning, organizing and delivering quality results and meeting deadlines, and in working independently and in multi-disciplinary teams

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

*** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

To apply: visit the iRecruitment website at

<http://www.fao.org/employment/irecruitment-access/en/>

and complete the on-line application

In order for your application to be properly evaluated, please ensure that all sections of the on-line application are completed.

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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