

March 2001



منظمة الأغذية
والزراعة
للأمم المتحدة

联合国
粮食及
农业组织

Food
and
Agriculture
Organization
of
the
United
Nations

Organisation
des
Nations
Unies
pour
l'alimentation
et
l'agriculture

Organización
de las
Naciones
Unidas
para la
Agricultura
y la
Alimentación

E

COMMISSION ON GENETIC RESOURCES FOR FOOD AND AGRICULTURE

Sixth Inter-sessional Meeting of the Contact Group

Spoleto, Italy, 22-28 April 2001

INFORMATION NOTE FOR PARTICIPANTS

1. The Sixth Inter-sessional Meeting of the Contact Group of the Commission on Genetic Resources for Food and Agriculture will be held in the Albornoz Palace Hotel, near Spoleto, Italy (tel: +39 0743 221221; fax: +39 0743 221600; e-mail: info@albornozpalace.com), from 22 to 28 April 2001. The Opening Session will take place on Monday, 23 April 2001, at 10.00 hrs. Sunday, 22 April will be dedicated to regional meetings, in preparation for the actual meeting.
2. The Meeting will be conducted in Arabic, Chinese, English, French and Spanish.

COMMUNICATIONS

3. All correspondence related to the Meeting should be addressed to the Commission Secretary as follows:

Mr. José T. Esquinas-Alcázar
Secretary
Commission on Genetic Resources for Food and Agriculture
AGD - B-642
FAO - Viale delle Terme di Caracalla
00100 Rome (Italy)
Tel: (+39) 06 570 54986
Fax: (+39) 06 570 53057
e-mail: jose.esquinas@fao.org

4. Correspondence related to hotel reservations should be addressed to:

Mrs. Mary Mortier
Albornoz Palace Hotel
Viale Matteotti
I-06049 Spoleto
Tel: (+39) 0743 221221
Fax: (+39) 0743 221600
E-mail: info@albornozpalace.com

A copy should be sent to the Commission Secretary for information.

FORMALITIES FOR ENTRY INTO ITALY

5. Travellers arriving in Italy need no international certificates of vaccination, except those coming from a yellow fever endemic zone, who will need to produce a valid yellow fever vaccination to enter Italy. Before departure, information concerning this and other possible temporary health regulations in force should be obtained from the airline company.

6. The Organization wishes to draw attention to the strict provisions in force regarding entry into Italy, including the refusal of entry to persons not having the required visas. Participants requiring entry visas must obtain these from the Italian Consulate or Diplomatic Mission in their country before leaving for Rome. It should be noted that, since Italy's adherence to the Schengen Agreement, the issuance of an Italian entry visa may require up to three weeks. Those participants travelling from a country where there is no Italian Consulate or Diplomatic Mission and not transiting through any other Schengen State may obtain a visa on arrival in Rome, provided that they advise the FAO Protocol Branch, Rome, by fax (No.: +39 06 57054396) of their arrival. Participants must provide their full name, date and place of birth, nationality and passport number as well as their flight number and arrival date. This information must reach FAO at least three weeks before the arrival of participants to permit the Protocol Branch to request the issue of an entry visa at Rome airport or other point of entry into Italy. Participants failing to comply with the above will not be allowed by the Italian authorities to enter Italy.

FOREIGN EXCHANGE AND BANKING FACILITIES

7. Travellers may bring with them foreign exchange (cash, traveller's cheques, bank drafts) in convertible currencies, for exchange into Italian Lire (ITL). The rate in March 2001 was about US\$ 1 = ITL 2,080. Most credit cards are accepted.

REGISTRATION

8. All members of delegations and observers should register soon after arrival with the Reception Desk in the Alborno Palace Hotel, where they will be provided with the documents.

9. A Provisional List of Participants will be issued during the Meeting, and revised as necessary. Corrections or additions to the list should be handed to the Commission Secretary.

DOCUMENTATION

10. The working documents of the Meeting will be sent to all members of the Contact Group and observers invited. The documents will also be posted at the Internet site: <http://www.fao.org/ag/cgrfa/docscg6.htm>. Documents prepared during the Meeting will be obtainable from the Documents Distribution Desk outside the Meeting Hall.

TRAVELLING

11. Participants coming by air should arrive at Rome airport. There are frequent direct trains to Rome Termini Station. The timetable of trains to Spoleto from Rome Termini is given in Annex A.

12. From Spoleto Station to the hotel, it is easiest to take a taxi. It is about a ten-minute drive. The taxi service is available from 08:00 to 19:00/20:00. Travellers after this time may call a taxi on the following mobile phone numbers: 0330 420122 (Mr. Rossi); 0368 434689 (Mr. Duranti); 0339 7031151 or 0349 6456669 (Mr. Salvati).

HOTEL ACCOMMODATION

13. The prices per person shown below include breakfast and lunch (drinks included). They are in Italian Lire, with the approximate US\$ equivalent given in brackets. Dinner is available, if reserved, at the fixed price of ITL 45,000 (US\$ 22). In order for all the participants to be accommodated in the same hotel where the meeting will be held, participants are requested to consider sharing a room, and to indicate this on the attached registration form (Annex B).

<i>Price for a single person</i>	<i>Price for two persons sharing</i>
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ITL 183,000 (US\$ 88)	ITL 128,000 (US\$ 61.5)
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14. There are banking facilities in the city of Spoleto, and internet and email facilities at the hotel. There is a cash point in the hotel for credit cards. Most credit cards are accepted, but not Diners'. The hotel address is:

Albornoz Palace Hotel
Viale Matteotti
I-06049 Spoleto
Tel: (+39) 0743 221221
Fax: (+39) 0743 221600
E-mail: info@albornozpalace.com

15. Participants are advised to request their hotel reservations **before 31 March 2001**, by sending the attached form to the address shown in paragraph 4.

WEATHER

16. The weather in Spoleto in late April is variable, and can be cold at night.

ELECTRICITY

17. The voltage in Italy is 220 volts AC.

FIRST AID

18. First aid will be available in the hotel, throughout the Meeting.

TIMETABLE OF TRAINS
ROME TERMINI – SPOLETO – ROME TERMINI

ROME TERMINI - SPOLETO

<i>Date</i>	<i>Departure time</i>	<i>Arrival time</i>	<i>Type of train</i>	<i>Duration of journey</i>
20/04/01	09:12	10:42	Regionale	01:30
	09:58	11:11	EuroStar	01:13
	12:40	14:05	InterCity	01:25
	13:12	14:49	Regionale	01:37
	14:07	15:45	Regionale	01:38
	15:12	16:52	Regionale	01:40
	16:05	17:44	InterCity	01:39
	17:12	18:44	Regionale	01:40
	18:45	20:00	EuroStar	01:15
	19:12	20:46	Regionale	01:34
21/04/01	09:12	10:42	Regionale	01:30
	09:58	11:11	EuroStar	01:13
	12:40	14:05	InterCity	01:25
	13:12	14:49	Regionale	01:37
	14:07	15:45	Regionale	01:38
	15:12	16:52	Regionale	01:40
	16:05	17:44	InterCity	01:39
	17:12	18:44	Regionale	01:40
	19:12	20:46	Regionale	01:34
	21:05	22:57	InterCity + Regionale	01:52 – change at Orte
	23:00	00:35	Regionale	01:35
22/04/01	06:37	08:06	InterCity	01:29
	07:12	08:43	Regionale	01:31
	09:12	10:42	Regionale	01:30
	09:58	11:11	EuroStar	01:13
	12:40	14:05	InterCity	01:25
	13:12	14:49	Regionale	01:37
	14:07	15:45	Regionale	01:38
	15:12	16:52	Regionale	01:40
	16:05	17:44	InterCity	01:39
	17:12	18:44	Regionale	01:40

	18:45	20:00	EuroStar	01:15
	19:12	20:46	Regionale	01:34
	21:05	22:57	InterCity + Regionale	01:52 – change at Orte
	23:00	00:35	Regionale	01:35
23/04/01	06:37	08:06	InterCity	01:29
	07:12	08:43	Regionale	01:31

SPOLETO - ROME TERMINI

<i>Date</i>	<i>Departure time</i>	<i>Arrival time</i>	<i>Type of train</i>	<i>Duration of journey</i>
28/04/01	07:06	08:43	Regionale	01:37
	07:39	08:50	EuroStar	01:11
	08:29	09:58	InterCity	01:29
	09:24	10:38	EuroStar	01:14
	11:13	12:48	Regionale	01:35
	13:21	14:42	InterCity	01:21
	13:51	15:48	Regionale + Diretto	01:57 – change at Orte
	15:14	16:48	Regionale	01:34
	16:39	18:17	Regionale	01:38
	17:14	18:40	InterCity	01:26
	19:02	20:22	InterCity	01:20
	20:33	22:12	Regionale	01:39
29/04/01	05:01	06:43	Regionale	01:42
	07:06	08:43	Regionale	01:37
	08:08	09:43	Regionale	01:35
	08:29	09:58	InterCity	01:29
	09:24	10:38	EuroStar	01:14
	11:13	12:48	Regionale	01:35
	13:21	14:42	InterCity	01:21
	13:51	15:48	Regionale + Diretto	01:57 – change at Orte
	15:14	16:48	Regionale	01:34
	16:39	18:17	Regionale	01:38
	17:14	18:40	InterCity	01:26
	18:46	20:10	InterCity	01:24
	20:33	22:12	Regionale	01:39
	21:11	22:22	EuroStar	01:11
30/04/01	05:01	06:43	Regionale	01:42

	05:55	07:38	Regionale	01:43
	07:06	08:43	Regionale	01:37
	07:39	08:50	EuroStar	01:11
	08:29	09:58	InterCity	01:29
	09:24	10:38	EuroStar	01:14
	11:13	12:48	Regionale	01:35
	13:21	14:42	InterCity	01:21
	13:51	15:48	Regionale + Diretto	01:57 – change at Orte
	15:14	16:48	Regionale	01:34
	16:39	18:17	Regionale	01:38
	17:14	18:40	InterCity	01:26
	19:02	20:22	InterCity	01:20
	20:33	22:12	Regionale	01:39
	21:11	22:22	EuroStar	01:11

**RESERVATION FORM – FORMULAIRE POUR LA RESERVATION –
FORMULARIO PARA RESERVA - ALBORNOZ PALACE HOTEL,
SPOLETO, ITALY**

Surname/Nom/Apellidos:

.....

First name/Prénom/Nombre:

.....

Address/Adresse/Dirección:

.....

.....

...

.....

...

Nationality/Nationalité/Nacionalidad:

.....

Phone no/Téléphone/Teléfono :

.....

Fax no./Télécopie/Fax:

.....

E-mail/Mél/Correo electrónico:

.....

**Single Room or Double Room? Chambre double ou individuelle?
Habitación doble o individual?**

.....

**Are you prepared to share a room with another participant?:
Seriez-vous prêt à partager votre chambre avec un autre délégué?:**

.....

Compartiría Ud. su habitación con otro participante?:

.....

If so, do you have a preference? (Name):

.....

Si oui, avez-vous une préférence? (Nom)

.....

Si es así, tiene alguna preferencia? (Nombre):

.....

Date and time of arrival/Date et heure de votre arrivée/Fecha y hora de su llegada:

.....

Date and time of departure/Date et heure de votre départ/Fecha y hora de salida:

.....

Remarks/Commentaires/Comentarios:

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.....
.....

Please send the completed form to the Albornoz Palace Hotel: Mary Mortier by fax (+39) 0743-221600 or by E-mail: info@albornozpalace.com **before 31 March 2001**, with a copy to the Secretary of the Commission, Mr. José Esquinas, fax: (+39) 06 570 53057, or E-mail: jose.esquinas@fao.org.

Prière d'envoyer le formulaire dûment rempli à Mme. Mary Mortier, par télécopie (+39) 0743-221600, ou par Mél: info@albornozpalace.com **avant le 31 mars 2001**, avec copie au Secrétaire de la Commission, M. José Esquinas, télécopie: (+39) 06 570 53057, ou Mél: jose.esquinas@fao.org

Por favor enviar este formulario debidamente completado a la Sra. Mary Mortier, por fax: (+39) 0743-221600, o por correo electrónico: info@albornozpalace.com **antes del 31 de marzo de 2001**, con copia al Secretario de la Comisión, Sr. José Esquinas, fax: (+39) 06 570 53057, o correo electrónico: jose.esquinas@fao.org.