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codex alimentarius commission



FOOD AND AGRICULTURE
ORGANIZATION
OF THE UNITED NATIONS

WORLD
HEALTH
ORGANIZATION



JOINT OFFICE: Viale delle Terme di Caracalla 00153 ROME Tel: 39 06 57051 www.codexalimentarius.net Email: codex@fao.org Facsimile: 39 06 5705 4593

Agenda Item 8 (b)

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JOINT FAO/WHO FOOD STANDARDS PROGRAMME

EXECUTIVE COMMITTEE OF THE CODEX ALIMENTARIUS COMMISSION

Fifty-ninth Session, FAO Headquarters

Rome (Italy), 26 – 29 June 2007

RELATIONS BETWEEN THE CODEX ALIMENTARIUS COMMISSION AND OTHER INTERNATIONAL ORGANIZATIONS

APPLICATIONS FOR OBSERVER STATUS IN CODEX

1. The Executive Committee is hereby **invited**, in accordance with Rule IX.6 of the Rules of Procedure and the *Principles Concerning the Participation of International Non-Governmental Organizations in the Work of the Codex Alimentarius Commission*, to provide advice regarding the applications for observer status from four international non-governmental organizations neither having status with FAO nor official relations with WHO, as included in Annexes. Other relevant information received from the applicant organization will be made available to the Executive Committee in a separate document.
2. The Directors-General of FAO and WHO will decide whether the applicant organizations are to be granted observer status, taking into account all relevant information received from the applicant and the advice of the Executive Committee.
3. This document contains the following applications:

| Annex | Name | Additional information |
|---------|--|------------------------|
| Annex 1 | AAF (European Starch Industry Association) | CRD 2 |
| Annex 2 | CEN (European Committee for Standardization) | CRD 3 |
| Annex 3 | CIDE (European Dehydrators Association) | CRD 4 |
| Annex 4 | HIPA (Honey International Packers Association) | CRD 5 |
| Annex 5 | IAI (International Aluminium Institute) | CRD 6 |

ANNEX 1: APPLICATION FOR OBSERVER STATUS - AAF

INFORMATION REQUIRED OF NON-GOVERNMENTAL ORGANIZATIONS REQUESTING "OBSERVER STATUS"

(a) Official name of the organization in different languages (with initials)

“Association des Amidonniers et Féculiers” in French;
 “European Starch Industry Association” in English;
 in short: “**AAF**”.

The full and short denominations can be used jointly or separately.

They always have to be preceded or followed by the words "non-profit international association" or by the abbreviation "AISBL".

(b) Full postal address, Telephone, Facsimile and Email, as well as Telex and website addresses as appropriate

Avenue des Arts 43
 1040 Bruxelles
 Belgique
 Tel: +32 (0)2 289 67 60
 Fax: +32 (0)2 513 55 92
 e-mail: aaf@aaf-eu.org
 Website: www.aaf-eu.org

(c) Aims and subject fields (mandate) of organization, and methods of operation. (Enclose charter, constitution, by-laws, rules of procedures, etc.). Date of establishment

Acte constitutif: see CRD 2.

Purpose of the AAF

The Association shall have the following non-profit-making aim of international utility:

- 1) To defend the interests of its Members and to represent them when dealing with European Union institutions and other international and/or professional organisations.
- 2) To collect, analyse, distribute and exchange information with its Members and Associate Members.
- 3) To study all problems related to the starch industry and to find solutions at economic, political, legal, institutional, research and technical levels.
- 4) To maintain appropriate relationships with other international associations having similar interests.

The activities which the association proposes to undertake in order to fulfil its stated purpose are primarily the following:

- 1) Participation in all relevant activities at a European as well as international level: conferences, working groups, etc.
- 2) Management of European and international research projects and the publication of the results of said projects.

The Association must also undertake everything to achieve these objectives in accordance and compliance with the laws in the EU.

The Association takes all possible measures in order to assure that it fully complies with the provisions of EU and local Anti-Trust laws.

The association can take all steps relating directly or indirectly to the realisation of its aims and activities. It can, to this end, buy, sell, take or give lease, own all movable and immovable goods and installations, grant a mortgage on them, accept donations *inter vivos* or by will subject to the authorisations requested by the law.

The AAF has taken up all legal and administrative functions of the AAC "Association des amidonneries de céréales de l'Union européenne" as of 1st January 2006.

(d) Member organizations (name and address of each national affiliate, method of affiliation, giving number of members where possible, and names of principal officers. If the organization has individual members, please indicate approximate number in each country. If the organization is of a federal nature and has international non-governmental organizations as members, please indicate whether any of those members already enjoy observer status with the Codex Alimentarius Commission)

(1) MEMBERSHIP ELIGIBILITY

- 1) Any producer of maize, potato, wheat, barley and rice starch within the European Union can become an "Effective Member" of the Association.
- 2) Starch Associations in EU Member States can become "Associate Member". They can participate in meetings of the General Assembly, the Sector Groups, the Experts Committee and Working Groups of the Association in an advisory capacity.
- 3) Companies controlling, controlled by, or under common control of an Effective Member having majority of the voting rights following the total number of shares of such company or Effective Member, shall only be represented by one Effective Member.
- 4) The Effective Members and Associate Members shall sign the Members' register to indicate their membership and their agreement with the By-laws
- 5) The requests to join the Association must be addressed to the President and approved by the General Assembly. The President communicates the requests to the Executive Committee and to all Effective Members and Associate Members. Any decision refusing an application for membership shall be reasoned.

List of Members (as of 1st January 2006): See CRD 2.

(e) Structure (assembly or conference; council or other form of governing body; type of general secretariat; commissions on special topics, if any; etc.)

General Assembly

The following items are hereby expressly reserved to the General Assembly:

- a) approval of budgets, annual accounts and the audit report;
- b) approval of the annual priorities;
- c) appointment, revocation and discharge of the Administrators, Managing Director and Auditor;
- d) exclusion of Effective Members and Associate Members;
- e) adoption of Standing Orders regarding the General Assembly;
- f) amendments to the By-laws;
- g) dissolution and liquidation of the Association;

Executive Committee (managing entity)

The management entity ("*Executive Committee*") has the executive and administrative responsibility of the Association with exception to these actions which the law or the By-laws reserve to the General Assembly.

The Executive Committee is represented by the President or, in his absence, by one of the Vice-Presidents.

The Executive Committee may delegate powers to one or more of the Administrators, to the Managing Director or to third parties.

The Executive Committee consists of a minimum of 4 and a maximum of 8 administrators ("*Administrator*"). The President and the three Vice-Presidents are *de jure* Administrators.

Maximum four (4) Administrators may be elected by the General Assembly per raw material sector respectively wheat, maize, potato, whereas companies representing less than 20 votes must be represented by one Administrator.

The President or, in case of absence, one Vice-President presides the Executive Committee meetings and the General Assembly meetings.

The mandates of the Administrators are for one year that may be renewed annually.

For each appointment of an Administrator, the General Assembly elects at the same time its substitute, who will substitute him in case of incapacity to attend the meeting.

AAF administrative structure (1 managing director - 3 officers - 2 assistants)

The Managing director is elected by the General Assembly on proposal of the Executive Committee. He may be assisted by and delegate some of his powers to additional staff who shall be approved by the Executive Committee.

(f) Indication of source of funding (e.g., membership contributions, direct funding, external contributions, or grants)

Membership contributions.

(g) Meetings (indicate frequency and average attendance; send report of previous meeting, including any resolutions passed) that are concerned with matters covering all or part of the Commission's field of activity

AAC representatives participated and/or contributed regularly to previous sessions of the Codex Alimentarius Commission and the following subsidiary bodies:

- Codex Committee on Food Additives and Contaminants,
- Codex Committee on Nutrition and Foods for Special Dietary Uses,
- Codex Committee on Methods of Analysis and Sampling,
- Ad hoc Task Force on Foods derived from modern Biotechnology.

AAF would continue to attend/send comments to these bodies and when necessary to any Commodity Committee.

(h) Relations with other international organizations:

UN and its organs (indicate consultative status or other relationship, if any)

Other international organizations (document substantive activities)

Non Applicable

(i) Expected contribution to the Joint FAO/WHO Food Standards Programme

Submission of technical comments to Codex in fields relevant to starch and starch derivatives production and uses (additives, contaminants, nutrition, commission, any commodity committee)

(j) Past activities on behalf of, or in relation to, the Codex Alimentarius Commission and the Joint FAO/WHO Food Standards Programme (indicate any relationship by national affiliates with the Regional Coordinating Committees and/or the National Codex Contact Points or Committees for at least the last three years preceding the application)

Cf. AAC activities.

(k) Area of activity in which participation as an observer is requested (Commission and/or Subsidiary Bodies). If more than one organization with similar interests is requesting observer status in any field of activity, such organizations will be encouraged to form themselves into a federation or association for the purpose of participation. If the formation of such a single organization is not feasible, the application should explain why this is so.

Cf i. above

Previous applications for observer status with the Codex Alimentarius Commission, including those made by a member organization of the applicant organization. If successful, please indicate why and when observer status was terminated. If unsuccessful, please indicate the reasons you were given.

Cf. AAC status with Codex

(l) Languages (English, French or Spanish) in which documentation should be sent to the international non-governmental organization

English and French

(m) Name, Function and address of the person providing the information

Lorenza Squarci
Managing Director
AAF
Avenue des Arts, 43
1040 Bruxelles

(n) Signature and date

Managing Director
Brussels, April 2006

ANNEX 2: APPLICATION FOR OBSERVER STATUS - CEN

(a) Official name of the organization in different languages (with initials)

CEN

European Committee for Standardization
 Comité Européen de Normalisation
 Europäisches Komitee für Normung

(b) Full postal address, telephone, telex address, facsimile and e-mail as appropriate

CEN

Rue de Stassart 36

B – 1050 Brussels

(Belgium)

Tel: +32-2-550 08 11

Fax: +32-2-550 08 19

e-mail: infodesk@cenorm.beWebsite: <http://www.cenorm.be>**(c) Aims and subject fields (mandate) of organization, and methods of operation (enclose charter, constitution, by-laws, rules of procedures, etc)****Date of establishment**

CEN has been established as an association under Belgian law in March 1975 and the first statutes were published on 24th October 1975. (See CRD 3 Annex c1)

The aim of CEN is the implementation of standardization throughout Europe to facilitate the development of the exchange of goods and services, by the elimination of the barriers set by provisions of a technical nature. It therefore implements technical, scientific and economic procedures specific to the standardization studies, in conjunction with the International Organization for Standardization (ISO) and any other private or public organization representing European and worldwide interests.

It facilitates the development of procedures for the mutual respect of conformity test results to standards, as well as for other European systems of conformity assessment to standards, to be implemented by CEN itself or by other parties.

Methods of operation:

- CEN/CENELEC Internal Regulations Part 1 – Organization and Administration
- CEN/CENELEC Internal Regulations Part 2 – Common Rules for Standards work
- CEN/CENELEC Internal Regulations Part 3 – Rules for the Structure and Drafting of European Standards (PNE-Rules)
- CEN/CENELEC Internal Regulations Part 4 – Certification
- CEN Statutes

See CRD 3 Annex c2.

(d) Member organization (name and address of each national affiliate, method of affiliation, giving number of members where possible, and names of principal officers. If the organization has individual member, please indicate approximate number in each country.

The association consists of:

1.1 Its national members (29x - see CRD 3 annex d)

The national members are the national standards bodies of EU and EFTA countries or of countries likely to become members of EU or EFTA. There can only be one national member per country.

1.2 The associated members, also called Associates (8x – see CRD 3 annex d)

The associates are organizations representative, at European level, of social and economic interests, the statues of which are governed by European legislation, or by the national legislation of one of the CEN national members' countries.

1.3 Counsellors (2x – European Commission and EFTA)

In addition to its two classes of members, the association also has Counsellors, which are European, Institutions having a political role to play in European Standardization.

1.4 Affiliates (5x – see CRD 3 annex d)

The Affiliates are the national standards bodies of Central and Eastern European countries which can in principle become members of the Union or EFTA, and which therefore can become full National Members of CEN by meeting certain criteria, of which the most important is the adoption of European Standards as national standards. They may participate in the General Assembly and in technical bodies. They receive all technical and general documentation from CEN.

1.5 Partner Standardization Bodies (7x – see CRD 3 annex d)

Partner Standardization Bodies (PSB) are National Standards Bodies which are a member of ISO, but are unlikely to become CEN Members or CEN Affiliates for political or geographical reasons. They have to meet certain criteria of which the most important is that they commit themselves to implementing as national standards the European Standards developed by CEN Technical Committees in which they participate. Members and organizations.

(e) Structure (assembly or conference, council or other form of governing body; type of general secretariat, commissions on special topics, if any, etc)

1.1 General Assembly (CEN/AG)

The General Assembly is the supreme body of CEN. It is formed, on a permanent basis, by the national members and the associates and it represents their universality. Its resolutions taken are binding for all the national members and associates of CEN.

1.2 Administrative Board (CEN/CA)

CEN is directed and managed by an Administrative Board. The composition of the CEN/CA is fixed by the internal rules (CEN/CENELEC IR-Part 1). Its members are appointed for two years at least and three years at most by the CEN/AG. They are re-eligible.

The CEN/CA is seconded by the following consultative committees:

- the CA Consultative Committee for External Policy
- the CA Consultative Committee for Financial Affairs.
- the CEN Technical Board (technical issues relating to standardization)
- the CEN Certification Board (certification and conformity assessment issues).

1.3 **CEN President + 3 Vice Presidents** (Vice President Technical; Vice President Policy; Vice President Finance) appointed for two years at least and three years at most by the General Assembly.

1.4 **CEN Secretary General and the CEN Management Centre (CMC)**

The CEN Secretary General is in charge of CEN's current and daily business. He sees to it that all his work and the activity of its regular and statutory agencies are carried out in accordance with the statutes, the internal rules

The CMC is responsible for the daily management of the association. The CMC is headed by the CEN Secretary General acting in this capacity as the managing director of CMC.

Functioning as central point, CMC is responsible for liaison and dialogue with European institutions and associations.

1.5 **The Auditor(s)**

The assignment of the auditor(s) consists of supervising and monitoring all financial operations of CEN. He examines the inventory of assets and liabilities, the annual accounts and budgets decided by the CEN/CA and reports to the General Assembly on the result of his assignment. He is appointed by the CEN/AG for a period of 3 years, renewable.

Organization chart see CRD 3 annex e

(f) Indication of source of funding (e.g. membership contributions, direct funding, external contributions, or grants)

Financing of CEN Management Centre (2005)

Contributions from:

| | |
|---|---------|
| • CEN Membership fees (National Members, Associates, Affiliates, PSBs) | 55,20 % |
| • European Commission support | 39,95 % |
| • EFTA support | 2,10 % |
| • Sales and miscellaneous | 2,36 % |
| • Other | 0,39 % |

Annual accounts and financing of CMC

See CRD 3 annex f

(g) Meetings (indicate frequency and average attendance; send report of previous meeting, including any resolutions passed) that are concerned with matters covering all or part of the Commission's field of activity)

Consumer needs for higher food (and animal feed) quality and safety and new food legislation has lead CEN to develop a strategy to better contribute to these evolving European needs for food/feed safety.

CEN develops European standards for analytical and sampling methods:

- "Horizontal" methods applicable to all products food and feed;

- Product families, e.g. fruit juices, milk and milk products, oils, seeds and fats, animal feeding stuffs, cereals and cereal products, utensils in contact with food;
- To a lesser extent product specifications (e.g. vinegar, acetic acid) and food safety management systems applicable to the food industry (e.g. EN ISO 22000, prEN 22005 - Traceability)

Many European Standards support European legislation (directives and regulations):

- Animal nutrition
- Food and feed controls (EC Regulation 882/2004/EC – Article 11);
- Food contact materials.

CEN also makes use of the large ISO work programme for food. The “food” standards published by CEN are developed by seven CEN/Technical Committees:

List of CEN Food Technical Committees

CEN/TC 174, Fruit and vegetable juice – Methods of analysis
 CEN/TC 194, Utensils in contact with food
 CEN/TC 275, Food analysis – Horizontal methods
 CEN/TC 302, Milk and milk products – Methods of sampling and analysis
 CEN/TC 307, Oilseeds, vegetable and animal fats and oils and their by-products. Methods of sampling and analysis
 CEN/TC 327, Animal feeding stuffs – Methods of sampling and analysis
 CEN/TC 338, Cereals and cereal products

Frequency of meetings:

- 1 plenary meeting per year
- Several meetings per year of the working groups

The Work programmes of the above mentioned TCs are annexed in CRD 3 annex g1

Example of TC: CEN/TC 275 Food Analysis – Horizontal Methods

CEN Technical Committee 275 has published more than 100 standards including methods in microbiology (e.g. detection and enumeration of salmonella or listeria); determination of residues of heavy metals, contaminants and pesticides; determination of aflatoxins, ochratoxins, biotoxins; and detection of irradiated food and genetically modified organisms (GMOs).

Meeting report and Resolutions – 2/3rd June 2005.

Work programmes of the CEN Food Technical Committees.

See CRD 3 item g

CEN/TC 275 – June 2005 meeting. Report and Resolutions.

See CRD 3 annex g2

(h) Relations with other international organizations

- **UN and organs (indicate consultative status or other relationship, if any)**
- **Other international organizations (document substantive activities)**

CEN maintains relations with

1.1 European Commission, especially DG Enterprise and DG Trade. Also DG EXREL

The European Commission is associated with CEN as CEN Counsellor (see item d – 1.3).

Guidelines for co-operation between CEN, CENELEC, ETSI, EC and EFTA (2003-03-28 – see CRD 3 annex h1)

1.2 EFTA – is associated with CEN as CEN Counsellor (see d-1.3)

Guidelines for co-operation between CEN, CENELEC, ETSI, EC and EFTA (2003-03-28 – see CRD 3 annex h1)

1.3 The European Committee for Electrotechnical Standardization (CENELEC) + the European Telecommunications Standards Institute (ETSI)

The three European Standards organisations (CEN, CENELEC and ETSI) developed close cooperation.

1.4 International Standards Organization (ISO)

CEN and ISO have signed a specific agreement on technical co-operation (the Vienna Agreement) that lays down that CEN and ISO will, as much as possible, adopt each others work. (the Vienna Agreement is annexed in CRD 3 annex h2)

1.5 WTO

In 1996 CEN approved the Code of Good Practice for the preparation, adoption and application of Standards presented in Annex 3 of the WTO/TBT agreement. See CRD annex h3.

1.6 United Nations

CEN standards in support of UN Legislation

Harmonization of RID/ADR/AND with the UN Recommendations on TDG.

The work of co-ordination with RID/ADR/AND is centralized in CEN. Twice a year a “Working Group Standard” meets within the joint meeting RID/ADR/AND session in Geneva or Bern. See CRD 3 annex h4.

1.7 Memoranda of Understanding/Technical Cooperation and Protocols

CEN signed agreements for cooperation with various organizations, such as:

International Organization of Legal Metrology (OIML); NATO Standardization Agency; International Federation of Standards Users (IFAN); International Union of Railways (UIPC); Universal Postal Union.

1.8 Regional Standards Organizations.

CEN signed Memoranda of Understanding with the following regional standards organizations:

- MERCOSUR (= Latin America),
- AIDMO (= Arab countries),
- ARSO (= African countries),
- EASC (= Commonwealth of Independent States and member countries of the European Economic Agreement).

1.9 European Federations

European Federations can ask for a special liaison status with CEN so that they can participate in the technical work of CEN. See CRD 3 annex h5.

(i) Expected contribution to the joint FAO/WHO Food Standards Programme

CEN can propose the European standards to become Codex standards. The European standards for the detection of irradiated foodstuffs have been adopted as General CODEX methods.

See attached list of CODEX methods for the detection of irradiated foods. See CRD 3 annex i

(j) Past activities on behalf of, or in relation to, the Codex Alimentarius Commission and the Joint Regional Coordinating Committees and/or the National Codex Contact Points or Committees) for at least three years preceding the application.

The European Commission and CEN National Members via the national governmental delegations already propose on a case by case basis the European standards to the Codex Alimentarius Commission (Food Additives and contaminants, methods of analysis and sampling, Codex Alimentarius Commission).

The European Commission proposed some years ago that the European standards for the detection or irradiated food will become General Codex Methods

(http://ec.europa.eu/food/food/biosafety/irradiation/anal_methods_en.htm)

The German delegation proposed to the Codex Committee on food additives and contaminants (Rotterdam-11-15 March 2002) to endorse as Codex Methods European standards elaborated by CEN/TC 275 (CX/FAC 02/31 Add.1). CEN/TC 275, CEN/TC 302 and CEN/TC 307 already participate in the Inter-Agency meetings (IAM), preceding the meetings of the Codex Committee on methods of analysis and sampling. Taking into account the growing interest in European standards at this level, it is now necessary for CEN to establish a formal contact with the Codex Alimentarius.

(k) Areas of activity in which participation as an observer is requested (Commission and/or Subsidiary Bodies). If more than one organization with similar interests is requesting observer status in any field of activity, such organizations will be encouraged to form themselves into a federation or association for the purpose of participation. If the formation of such a single organization is not feasible, the application should explain why this is so.

CEN is interested in participating in the Commission of the Codex Alimentarius and in the Committee on Methods of Analysis and Sampling.

(l) Previous applications for observer status with the Codex Alimentarius Commission, including those made by a member organization of the applicant organization. If successful, please indicate why and when observer status was terminated. If unsuccessful, please indicate the reasons you were given.

Not relevant

(m) Language (English, French or Spanish) in which documentation should be sent to the international non-governmental organizations

English and French

(n)+(o)

Name, function and address of the person providing the information

Signature and date

Marie-Christine Héloire (Dr.)

Programme Manager for the Food sector

CEN

Rue de Stassart 36

B-1050 Brussels

Tel: +32-2-550 08 53

e-mail: marie-christine.heloire@cen.eu

date: 2006-08-01

ANNEX 3: APPLICATION FOR OBSERVER STATUS - CIDE

(Original: French)

(a) Official name of the organization in different languages (with initials)

CIDE: Commission Intersyndicale des Déshydrateurs Européens.

Sammenslutning af Eropaiske Terrevier.
 Commissione Intersidacale dei Disidratatori Europei.
 Europesse Vereniging van Groenvoeder-Drogerijen.
 Arbeitsgemeinschaft Europaischer Trocknungsbetriebe.
 Asociacion de Deshidratadores Europeos
 European Dehydrators Association

(b) Full postal address, telephone, fax and email as well as telex and website addresses, as appropriate

Headquarters: 57 Rue Froissart - B 1040 – Brussels
 Correspondence: BP 16 – F 61110 Rémalard – tel: + 33 2 50 47 00 37
 Email: ericguillemot@aol.com

(c) Aims and subject fields (mandate) of organization and methods of operation (enclose charter, constitution, by-laws, rules of procedure, etc.). Date of establishment.

CIDE is a non-profit organization. It serves as an umbrella body for national fodder dehydration groups and associations of the European Union and associated countries.

CIDE is responsible for the collective defence of the general and individual, material and moral interests of its members. More specifically, CIDE aims:

1. to ensure collective economic and professional representation and defence of fodder dehydration enterprises vis-à-vis official and private European organizations;
2. to closely monitor economic developments;
3. to disseminate statistical information on corresponding production, markets and international trade or to make such information available to its members;
4. to promote and coordinate all collective marketing, communication and publicity actions;
5. to gather and disseminate agronomic and technical information on the professional development of its members;
6. to coordinate collective research and development activities;
7. to build a permanent professional and amicable relationship between its members.

(d) Member organizations (name and address of each national affiliate, method of affiliation, giving number of members where possible, and names of principal officers. If the organization has individual members, please indicate approximate number in each country. If the organization is of a federal nature and has international non-governmental organizations as members, please indicate whether any of those members already enjoy observer status with the Codex Alimentarius Commission).

List of members of the Administrative Board of CIDE ASBL (see CRD 4)

CIDE ASBL has three types of membership for three distinct constituencies.

Constituency n° 1

Constituency n° 1 is for active members. Active membership is open to all national legal entities (institutions, federations, trade associations) that seek to defend the collective professional material and moral interests of their members from the fodder dehydration agroindustry. They should share the objectives of the CIDE, adhere to its charter, pay a membership fee determined each year by the General Assembly and be duly accepted as members: only one professional organization of the fodder dehydration industry for each CIDE member country.

Constituency n° 2

Constituency n° 2 is for associate members. These are all natural or legal persons that do not meet the conditions for admission as active members but are nevertheless interested in the aim of the Association, that wish to participate morally and materially in the achievement of its goals, that adhere to its charter and that pay a membership fee determined each year by the General Assembly.

Constituency n° 3

Constituency n° 3 is for honorary members. The General Assembly may award the title of honorary member to any personality who has rendered service to the Association. The title does not carry any obligation or special right.

To date, Constituencies n° 2 and 3 have no members.

Constituency n°1 members sit by right on the Administrative Board and are listed in item (d).1.

(e) Structure (assembly or conference; council or other form of governing body; type of general secretariat; commissions on special topics, if any, etc.).

The CIDE ASBL charter stipulates three constituencies: (see (d)2.)

The members of Constituency n°1 sit by right on the Administrative Board and are listed in item (d).1.

Each year, the Administrative Board elects its President, Vice-President and Treasurer for a period of one calendar year.

A Secretary-General is appointed. He does not sit on the Administrative Board but is tasked with implementing its decisions and representing the CIDE ASBL. Each year, the CIDE ASBL holds its General Assembly and each year one of the member organizations of Constituency n° 1 organizes the European Dehydrators Conference.

Working groups can be established within CIDE ASBL when required. The last topic dealt with by a working group was the drafting of an HACCP manual for dehydration plants and a good practices guide for the European dehydrator.

(f) Indication of source of funding (for example membership contributions, direct funding, external contributions or grants)

So far CIDE ASBL has been exclusively funded from its membership fees.

The basis for the calculation of membership fees is the provisional budget adopted by the Administrative Board. The provisional budget is divided among members as follows:

- 25% of the provisional budget is a fixed share divided among the national association members. The Swedish and Czech national associations are exonerated because of their low national output.
- 75% of the provisional budget is divided as a prorata of tonnage produced by each member country.

Each year, the Administrative Board determines the membership fee for Constituency n° 2. The amount for calendar year 2002 was 200 euros. It should be noted that there is no Constituency n° 2 member.

CIDE ASBL is an organization that is liable for payment of VAT. Its VAT code is BE 472 221 041

(g) Meetings (indicate frequency and average attendance; send report of previous meeting, including any resolutions passed) that are concerned with matters covering all or part of the Commission's field of activity

The CIDE working group on the HACCP manual and the good practices guide convened twice in 2001. The development of Internet communication has reduced the number of in-person meetings. The related reports are attached.

(h) Relations with other international organizations:

UN and its organs (indicate consultative status or other relationship, if any)

Other international organizations (document substantive activities)

- **Commission of the European Communities:** 200 rue de la Loi, Brussels – CIDE ASBL holds three expert and three observer positions on the working group for dried fodder.
- **European Parliament:** CIDE ASBL has been invited to express its views at public hearings.
- **European Committee of the Regions:** CIDE ASBL has been invited to express its views at public hearings. It receives proposals and opinions of the European Committee of the Regions.
- **COPA COGECA:** 23-25 rue de la science, Brussels
- **FEFAC:** (European Feed Manufacturers Federation) 233, rue de la Loi, Brussels
- **CIAA:** (Confederation of the Food and Drink Industries in the EU) 43 Avenue des Arts, Brussels
- **CDA:** (Canadian Dehydrators Association) PO BOX 1688 – Tisdale – Saskatchewan – Canada SOE 1TO
- **AAPA :** (American Alfalfa Processors Association) 9948 W 87th street – Overland Park – Kansas - USA

(i) Expected contribution to the Joint FAO/WHO Food Standards Programme

CIDE could contribute its expertise on animal feed standards and possible links with human food, with particular regard to fodder. CIDE members have conducted research into mycotoxins, heavy metals, dioxins and the biochemical composition of dehydrated fodders (Omega 3 ...).

(j) Past activities on behalf of, or in relation to, the Codex Alimentarius Commission and the Joint FAO/WHO Food Standards Programme (indicate any relationship of national affiliates with the Regional Coordinating Committees and/or the National Codex Contact Points or Committees for at least the last three years preceding the application)

No.

(k) Area of activity in which participation as an observer is requested (Commission and/or subsidiary body). If more than one organization with similar interests is requesting observer status in any field of activity, such organizations will be encouraged to form themselves into a federation or association for

the purpose of participation. If the formation of such a single organization is not feasible, the application should explain why this is so.

- Committee on Food Additives and Contaminants
- Committee on Pesticide Residues
- Committee on General Principles
- Task Force on Animal Feeding

(l) Previous applications for observer status with the Codex Alimentarius Commission, including those made by a member organization of the applicant organization. If successful, please indicate why and when observer status was terminated. If unsuccessful, please indicate the reasons you were given.

No.

(m) Languages (English, French, Spanish) in which documentation should be sent to the international non-governmental organizations.

CIDE ASBL requests that documentation normally be sent in French but would also appreciate receiving the corresponding text in English and Spanish.

(n) Name, function and address of the person providing the information.

M. Eric Guillemot
Secretary-General of CIDE ASBL
BP 16
F – 61110 Rémalard

(o) Signature and date.

07.12.2006



ANNEX 4: APPLICATION FOR OBSERVER STATUS - HIPA

(a) Official name of the organisation (with initials).

Honey International Packers Association (HIPA).

(b) Full postal address and other contact details.

Honey International Packers Association
32, West Avenue,
Hayes,
Middlesex.
LONDON UB3 2EY
United Kingdom

Telephone 0044 (0)208 561 3393

Facsimile 0044 (0)208 569 2434

Website www.hipa.org.uk

E-Mail peter@hipa.org.uk

(c) Aims and subject fields of organisation, and methods of operation.

The objects for which the Association is established are to ensure the supply of honey and other bee products to all markets in the world and to promote beekeeping, the processing of bee products and all related activities including marketing, market research and scientific and technological research.

The Honey International Packers Association has been set up under U.K. law as a Company Limited By Guarantee and Not having a Share Capital. It is run by a Board of Directors comprising a Chairman and three Non-Executive Directors.

The Memorandum and Articles of Association are attached to this application in CRD 5.

(d) Member Organisations

The Association has members in the following countries

Argentina (1), Australia (2), Canada (2), Eire (1), Finland (1), Germany (1), Hungary (1), Japan (1), Poland (2), Russia (1), Turkey (2), Uganda (1), United Kingdom (3) and The USA (3).

Some of our Members serve more than 50% of the markets in which they operate.

A full list of members, together with their contact details, is shown in CRD 5.

(e) Structure

The Association is based in the United Kingdom, and is run by a Chairman and a Board of Directors. Each Director is responsible for a different part of the World, and they are resident in Australia, Germany and the United States of America. An Annual General Meeting of the membership is timed to correspond with Apimondia Congresses when most members are gathered in the same place. This meeting is used to discuss the activities of the Association and to set priorities for the coming year. An Operating Plan is prepared annually which is circulated to the members for approval.

(f) Source of Funding

Members pay a one-off joining fee and an annual subscription.

Additional funding is raised from consultancy assignments either for members, others in the industry, or governmental or non-governmental organisations.

(g) Meetings

Management meetings are held regularly, dealing with the day-to-day issues of the Association. The meetings are minuted and published to the members on the website.

Board meetings are held in accordance with legal requirements and deal with more strategic matters and finance. These meetings are minuted.

An Annual General Meeting is held in accordance with legal requirements and gives members the opportunity to comment on current activities and to set priorities. This is minuted.

(h) Relations with other international organisations.

HIPA was formed specifically because there was no global organisation addressing issues related to honey processing and quality. To date there has been no justification or need to develop relations with the UN or its organs.

However, the HIPA Chairman, Peter Martin, represented the industry during the meeting of the Codex Committee on Sugars and Honey in 2000, helping to develop the revised worldwide standard for honey.

UNIDO awarded a contract to HIPA to provide assistance to the industry in Uganda.

The Chairman was until 31/12/06 scientific co-ordinator for the European Federation of Honey Packers and Distributors (FEEDM), and remains Secretary to the International Honey Commission, a group of research scientists.

Memoranda of Understanding are being developed with national and regional bodies such as The Australian Honey Bee industry Council (AHBIC) and the National Honey Board (NHB) in the United States of America.

(i) Expected Contribution

HIPA is the only global trade association which provides tecnico-legal and scientific support to the honey industry. The Association is a member of Apimondia and was co-opted on to the Standing Commission for Equipment and Technology at the last Congress in Dublin in 2005.

The association provides the broadest possible perspective on the development of international standards for this important natural product. This includes work on the Codex Standard, drug residue limits, adulteration and labelling, all of which have been and remain key issues for the industry.

While the Committee on Sugars and Honey is adjourned sine die, there are in fact some issues which this Committee needs to address. HIPA is in a unique position to provide factual evidence to ensure this Committee can make a positive contribution to developing the Codex Standard on Honey so that it benefits all those involved, from producers through the supply chain to consumers.

About 400,000 tonnes of honey are traded internationally each year, with a value that in some years reaches almost a billion US dollars. In particular, the present standard has been left incomplete and includes honey from all honeybee species when there is insufficient evidence to apply the Standard to honey from species other than *Apis mellifera*.

There has been a serious problem with honey production for a very long time, namely the use of antibiotics by beekeepers when the use of these chemicals has not been approved nationally or internationally. With particular reference to residue levels the Chairman of HIPA continues to be involved in the on-going discussions in the EMEA at the European level. The problem of residues has become acute with the

development of methods of analysis that can detect low parts per billion of these residues in honey. The issue has reached levels of high importance in the last few years for all those involved in the industry. On the one hand, beekeepers must be expected to protect the bee colonies, which are the basis of their livelihoods. On the other hand consumers expect a natural product free of residues. This is an issue which must be resolved at the global level.

HIPA is the only organisation in a position to bring the full detail of technical evidence to the Committee on Residues of Veterinary Drugs in Foods and therefore requests to be given observer status at this Committee. It is our belief that we are in a position to make a significant contribution to the deliberations of this Committee.

(j) *Past Activities*

HIPA was started in 2003 and incorporated in 2004 and has therefore had no opportunity to contribute to Codex activities in the past.

However, The Chairman, Peter Martin, was employed by the Food and Nutrition Division of FAO from 1972 to 1974 (duty station Lima, Peru) and undertook a number of consultancy consignments for that Division in the 1970s and 1980s, including work for Codex. He also was one of the representatives when the revision of the Codex Standard on Honey was agreed in 2000. He has an extensive career record in relation to technical aspects of the honey industry.

(k) *Area of Activity*

HIPA wishes to have Observer Status for the Committee on Residues of Veterinary Drugs in Foods. It is also willing to contribute to the Committee on Sugars and Honey if this is re-convened.

(l) *Previous Applications for observer status with the Codex Alimentarius Commission.*

None

(m) *Languages*

English, Spanish, French

(n) *Person providing the information.*

Mr. Peter Gerard Martin
Chairman
Honey International Packers Association
32, West Avenue,
Hayes,
Middlesex
London UB3 2EY
United Kingdom

(o) *Signature and Date*

Signature

Date21...../...January /2007

ANNEX 5: APPLICATION FOR OBSERVER STATUS – IAI

(a) Official name of the organization in different languages (with initials)

International Aluminium Institute (IAI)

(b) Full postal address, Telephone, Facsimile and Email, as well as Telex and website addresses as appropriate

New Zealand House
Haymarket
London SW1Y 4TE
United Kingdom

Telephone: + 44 (0)20 7930 0528

Fax: + 44 (0)20 7321 0183

Email: iai@world-aluminium.org

Website: www.world-aluminium.org

(c) Aims and subject fields (mandate) of organization, and methods of operation. (Enclose charter, constitution, by-laws, rules of procedures, etc.).

Date of establishment **Established:** 28th April 1972

Mission Statement

The IAI is the global forum of primary aluminium producers dedicated to the development and wider use of aluminium as a competitive and uniquely valuable material. The IAI in all its activities supports the concept that aluminium is a material that lends itself to improving world living standards and developing a better and sustainable world environment.

The IAI reflects the primary aluminium industry's wish to promote wider understanding of its activities and its responsibility of approach on questions of environmental protection, public health and safety in the workplace.

Objectives

1. Increasing the market for aluminium by enhancing world-wide awareness of its unique and valuable qualities.
2. Providing the global forum for primary aluminium producers on matters of common concern and liaising where appropriate with regional and national aluminium associations to achieve cost-effective co-operation.
3. Identifying issues of relevance to the production, use and recycling of aluminium and promoting appropriate research and other action concerning them.
4. Encouraging and assisting continuous progress in the healthy, safe and environmentally sound production of primary aluminium.
5. Collecting statistical and other relevant information and communicating it to the industry and its principal stakeholders.
6. Communicating the views and positions of the primary aluminium industry to international agencies and other relevant parties.

ARTICLES OF ASSOCIATION:

See CRD 6.

(d) Member organizations (name and address of each national affiliate, method of affiliation,

giving number of members where possible, and names of principal officers. If the organization has individual members, please indicate approximate number in each country. If the organization is of a federal nature and has international non-governmental organizations as members, please indicate whether any of those members already enjoy observer status with the Codex Alimentarius Commission)

See CRD 6.

26 Member Companies and 1 Related Member

(e) Structure (assembly or conference; council or other form of governing body; type of general secretariat; commissions on special topics, if any; etc.)

Structure and Working Procedures

Board of Directors

The Board of Directors is the decision taking forum of the Institute on all matters other than those dealt with in General Meeting. All Board meetings are attended by the Institute's legal counsel whose advice is sought as necessary to ensure that the Institute complies with all applicable legal requirements, in particular, requirements of company and competition law.

Advisory and Other Committees

The Board of Directors has set up a number of Advisory and other Committees which have no executive authority. The Committee Chairmen are the channel of communication between the Committees and the Board. Accordingly they report to the Board on matters within their particular sphere, receive Board study assignments, seek Board approval for specific recommendations and report the relevant results of Board Meetings to their Committees.

Secretariat Attendance at Committee Meetings

The Secretary General or Deputy Secretary General is required to attend all meetings of the Statistics Committee. Legal counsel is also required to attend all such meetings. A member of the Secretariat or an IAI Consultant representing the Secretariat shall attend all meetings of each of the other Committees including meetings of sub-groups of such Committees. The purpose of such attendance at Committee meetings is to ensure that the policies and mandates laid down by the Board of Directors are understood by the members of the Committee and are being carried out in the manner which the Board intends.

Observers and other non-Committee members may attend any Committee meeting with the approval of (i) the Secretary General or (ii) the Deputy Secretary General and legal counsel. In determining whether to approve the attendance of any such non-Committee member, the Secretary General shall consult with legal counsel regarding meetings of the Statistics Committee and as appropriate regarding meetings of other Committees.

It is essential that copies of all correspondence, papers and other documents (including electronic documents) pertaining to the activities of each Committee or in any other way to the activities of the Institute should at all times be sent without delay to the Secretariat for information and filing. Draft minutes of each meeting of the Statistics Committee prepared by the Secretariat should first be sent to the Chair of the Statistics Committee and legal counsel for approval, then sent in draft form to the Statistics Committee members before being finalized. Draft minutes of other Committee meetings should be sent in draft form to the Secretariat, the Committee members and legal counsel before being finalized.

IAI Statistical System

The Statistical System, including definitions and the mode of declaring statistical coverage, is a living system developed, at the request of and subject to the approval of the Board of Directors, by the Advisory Committees in association with the Secretariat and in consultation with legal counsel. The Statistics Committee, as original custodian of the Statistical System, retains overall responsibility for coordination

between Committees. The purpose of the System is to produce reliable statistics derived exclusively from voluntary reports of IAI Member and non-Member companies. The System is designed to meet the requirement that, in general, individual company data be included only within appropriately aggregated totals by declared geographical areas and not be reported separately.

The System is administered by the Confidential Statistical Officer (CSO), a member of the Secretariat. This function is completely independent of the Statistics Committee. The CSO is responsible for ensuring that the definitions of the data to be reported are fully understood and for this purpose compares the data received with public country and company information. This is an internal comparison and it is the responsibility of the CSO to decide when the definitions may not have been fully understood and consequently to query the position with the Member or non-Member company concerned. Subject thereto and to clarification of any other apparent inconsistency in the reported data, the CSO will accept all reported data for aggregation; it is not the function of the CSO to act as an auditor thereof.

At all times the CSO is at the disposal of individual Member and non-Member companies to discuss reporting requirements. However, at no time may the CSO enter into any discussion with individual Member or Non-Member companies, with the Statistics Committee or the Board of Directors, or indeed with any member of the public, concerning the verification of aggregated IAI data.

Any company data passed by the CSO to IAI Working Groups or Consultants for analysis or report preparation are de-identified before release and the receiving individuals sign an appropriate confidentiality agreement. Such release must be approved by legal counsel. All published data is in aggregated form, either by geographical area or by technology type as approved by legal counsel, but exceptionally the annual Safety Performance Benchmarking Report and the annual Anode Effect Survey Report include company data in de-identified form.

File Preservation Plan

The Institute keeps records of work done and retains files for such time as is necessary to ensure that all subject matter of current interest is fully documented. Master copies of all publications and releases will be retained unless incorporated in subsequent publications or releases. Working papers for publications are kept for at least one year after issue of the publication.

Confidential returns from Member and non-Member companies will be retained after aggregation into non-confidential form until such time as is reasonable to deal with revisions.

Indication of source of funding (e.g., membership contributions, direct funding, external contributions, or grants) Companies pay annual dues for membership of IAI, based on production tonnage.

Some research projects are also funded outside IAI dues structure, through voluntary member company and regional aluminium association contributions.

(f) Meetings (indicate frequency and average attendance; send report of previous meeting, including any resolutions passed) that are concerned with matters covering all or part of the Commission's field of activity

IAI Health Committee:

IAI Health Committee meets twice a year, with an average attendance of around 20 individuals, from member companies and regional aluminium associations. It is the Advisory Committee concerned with matters relating to the Commission's field of activity.

IAI Board of Directors

The IAI Board of Directors meets twice a year, with an average attendance of around 40 (IAI Directors, advisory committee chairs, company and association observers). The Board is the IAI governing body.

(g) Relations with other international organizations:

UN and its organs (indicate consultative status or other relationship, if any)

- UNFCCC – BINGO Observer
- UNEP – Consultative status

Other international organizations (document substantive activities)

- IPCC Expert Reviewer - <http://www.ipcc.ch/activity/authors2006gl.pdf>
- ISO liaison http://snipurl.com/IAI_ISO
- OECD and IEA future GHG emissions and mass flow modelling cooperation.

(h) Expected contribution to the Joint FAO/WHO Food Standards Programme

Scientific input on health risk assessments with respect to the use of aluminium and aluminium compounds in food additives and water, aluminium food packaging, and from natural sources. Scientific input may include data on human, animal, and environmental toxicology, neurological and developmental toxicology, and the bioavailability of aluminium and aluminium compounds.

(i) Past activities on behalf of, or in relation to, the Codex Alimentarius Commission and the Joint FAO/WHO Food Standards Programme (indicate any relationship by national affiliates with the Regional Coordinating Committees and/or the National Codex Contact Points or Committees for at least the last three years preceding the application)

Liaison between Dr. Dennis Keefe from the Center for Food Safety and Applied Nutrition at FDA, Rhodia and Innophos. IAI has been kept informed of such meetings through the Aluminum Association (US regional aluminium association).

IAI/EAA (European Aluminium Association involvement with the International Programme on Chemical Safety in developing the EHC document for Aluminium
(<http://www.inchem.org/documents/ehc/ehc/ehc194.htm>)

Liaison with WHO/IARC regarding cancer studies in the industry.

(l) Area of activity in which participation as an observer is requested (Commission and/or Subsidiary Bodies). If more than one organization with similar interests is requesting observer status in any field of activity, such organizations will be encouraged to form themselves into a federation or association for the purpose of participation. If the formation of such a single organization is not feasible, the application should explain why this is so.

- Codex Committee on Contaminants in Foods (CCCF)
- Codex Committee on Food Additives (CCFA)

(m) Previous applications for observer status with the Codex Alimentarius Commission, including those made by a member organization of the applicant organization. If successful, please indicate why and when observer status was terminated. If unsuccessful, please indicate the reasons you were given.

None

(n) Languages (English, French or Spanish) in which documentation should be sent to the international non-governmental organization

English

(o) Name, Function and address of the person providing the information

Mr Christopher Bayliss

Deputy Secretary General
International Aluminium Institute
New Zealand House
Haymarket
London SW1Y 4TE
United Kingdom

Telephone: + 44 (0)20 7930 0528

Fax: + 44 (0)20 7321 0183

Email: bayliss@world-aluminium.org

Signature and date 12th January 2007