



Food and Agriculture
Organization of
the United Nations



World Health
Organization

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CL 2015/20-CAC
July 2015

TO: Codex Contact Points
Interested International Organisations

FROM: Secretariat, Joint FAO/WHO Food Standards Programme,
Codex Alimentarius Commission,
Viale delle Terme di Caracalla,
00153 Rome, Italy

SUBJECT: **Codex Work Management and Functioning of the Executive Committee (comments on outcome of CCEXEC70 discussion)**

DEADLINE: **15 September 2015**

BACKGROUND

The 38th Session of the Commission (Ref. REP15/CAC para.106):

- a) Agreed that the process to define the scope of Phase 1 of the review of Codex Work Management and Functioning of the Executive Committee should be transparent and inclusive with strong engagement of Codex members.
- b) Noted the contents of CX/CAC15/38/9; the informal discussion at CCGP29; the comments submitted by members and observers; and the discussion of CCEXEC70.
- c) Noted that the Strategic Plan 2014-19 should be the basis for designing the work management evaluation.
- d) Agreed the timeline and process for scoping Phase 1 as follows:
 - (i) **Send a circular letter in July 2015 requesting comments on the outcome of CCEXEC70 (deadline for comments: 15th September 2015).**
 - (ii) The Secretariat create a new document with FAO and WHO taking into account the working document and all comments and discussions in the process up to now (CCGP29, CCEXEC70, written comments, replies to the circular letter on the outcome of CCEXEC70).
 - (iii) Circulate the new document for comments by the end of October with a deadline of 15 February 2016.
 - (iv) Discuss the document and comments at CCGP30 (May 2016) and create a new consolidated version of the document.
 - (v) Consider the document at CCEXEC71 and take a final decision on the scope of Phase 1 at CAC39.
 - (vi) Start Phase 1 after CAC39.

REQUEST FOR INFORMATION AND COMMENTS

Members and observer organizations wishing to submit comments on the outcome of the CCEXEC70 (REP15/EXEC para. 55) are invited to do so by replying to the online survey "Comments on outcome of CCEXEC70 discussion on Codex Work Management and Functioning of the Executive Committee" by **15 September 2015**. The survey is available in English, French and Spanish.

The survey will be transmitted directly by email to the Codex Contact Point of the member country or to the recognized observer organization using data from the Codex website.

Please contact the Codex Secretariat (codex@fao.org) should you have difficulty in receiving, accessing or completing the survey.