

codex alimentarius commission



FOOD AND AGRICULTURE
ORGANIZATION
OF THE UNITED NATIONS

WORLD
HEALTH
ORGANIZATION



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JOINT FAO/WHO FOOD STANDARDS PROGRAMME

CODEX ALIMENTARIUS COMMISSION

*Twenty-eighth Session,
FAO Headquarters, Rome (Italy), 4 – 9 July 2005*

ARRANGEMENTS FOR THE SESSION

GENERAL INFORMATION

1. The Twenty-eighth Session of the Codex Alimentarius Commission will be held in the Plenary Hall, Third Floor, Building A, at FAO Headquarters from Monday 4 July until Saturday 9 July 2005. The meeting will commence at 10:00 hrs on Monday 4 July.
2. The Session is open to Member Nations and Associate Members of FAO and WHO which are members of the Commission, and to observers. Member Nations and Associate Members of both Organizations which are not members of the Codex Alimentarius Commission may attend as observers. The Session is also open to the public subject to the availability of seats, and to the media.
3. Expenses incurred in connection with attendance at sessions of the Commission and its subsidiary bodies and travel of delegations of the Members of the Commission and of the observers shall be borne by the governments or organizations concerned. Participants are also reminded that they are responsible for making their own hotel arrangements.
4. Members of the Commission attending the Session shall have one representative, who may be accompanied by one or more alternates or advisers. No delegate may represent more than one Member Nation or Associate Member.
5. Registration facilities will be available from 08.00 hours in the Turkish Registration Room on the Ground Floor of the same building.
6. Persons intending to participate at the Session may wish to refer to the **FAO “Delegates’ Handbook”** for detailed information about facilities and services available in the FAO Headquarters Complex.

For reasons of economy, this document is produced in a limited number of copies. Delegates and observers are kindly requested to bring it to the meetings and to refrain from asking for additional copies, unless strictly indispensable.
Most Codex meeting documents are available on Internet at www.codexalimentarius.net

ARRANGEMENTS FOR THE MEDIA

7. Members of the media are advised to contact the Media Offices of FAO and WHO for press accreditation:

FAO: Mr. John Riddle
 News Group
 Information Division
 Tel: +39 06 5705 3259
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LANGUAGES

8. The Session will be conducted in Arabic, Chinese, English, French and Spanish. Simultaneous interpretation facilities will be provided in these languages.

MEETING TIMES, TIMETABLE AND TIMETABLE FOR THE ELECTION OF OFFICERS

9. The Commission will normally meet in from 09:30 to 12:30 and from 14:30 to 17:30 with the exception of the first day when the morning session will commence at 10:00.

10. The Provisional Timetable has been circulated with the Provisional Agenda for the session and is reproduced in the Annex to this document.

11. Because the Commission's Rules of Procedure governing the composition of the Executive Committee require that not more than one delegate from any one country shall be a member of the Executive Committee (Rule IV.1), these elections will take place in the following sequence:

| Order | Election | Eligibility |
|--------------|---|--|
| 1. | Election of Chairperson | Delegates ¹ from all Member Nations. |
| 2. | Election of Vice-Chairpersons | Delegates ¹ from all Member Nations except the nation of the Chairperson. |
| 3. | Election of Members of the Executive Committee on a Geographic Basis. | Member Nations ¹ (on a regional basis) except the nations of the Chairperson and Vice-Chairpersons. |

12. The timetable for nominations and elections of Officers is contained in the Annex to this document.

¹ Excluding Delegates and Members that have completed two terms of office and are therefore ineligible for re-election.

ANNEX

PROVISIONAL TIMETABLE FOR THE SESSION

| DAY | AGENDA ITEMS |
|-----------------------|-------------------------|
| Monday, 4 July | 1-3, 17, 18, 4-7 |
| Tuesday, 5 July | 8-12 |
| Wednesday, 6 July | 12 (continued)-14 |
| Thursday, 7 July | 15, 16, 19, 20 |
| Friday, 8 July (a.m.) | (if necessary) |
| Saturday, 9 July | 21 (Adoption of report) |

**TIMETABLE FOR THE ELECTION OF THE OFFICERS OF THE COMMISSION
AND MEMBERS OF THE EXECUTIVE COMMITTEE**

| | OPENING OF NOMINATIONS | CLOSURE OF NOMINATIONS | SECRET BALLOT (IF REQUIRED) |
|--|---------------------------|---------------------------|--------------------------------|
| Chairperson: | Monday 13:00 | Tuesday 12:00 | Tuesday 17:30 |
| Vice-Chairpersons: | Wednesday 09:30 | Wednesday 15:00 | Wednesday 17:30 |
| Members of the Executive Committee elected on a geographic basis²: | Thursday 09:30 | Thursday 15:00 | Thursday 17:30 |

² Seven Member Nations of the Commission; one each from Africa, Asia, Europe, Latin America and the Caribbean, Near East, North America, and South-West Pacific.