

INFORMATION NOTES FOR PARTICIPANTS



Food and Agriculture  
Organization of the  
United Nations



World Health  
Organization



26<sup>th</sup> SESSION  
**CODEX**  
COMMITTEE ON FATS & OILS  
25 FEBRUARY - 1 MARCH 2019  
KUALA LUMPUR



[www.ccfo.moh.gov.my](http://www.ccfo.moh.gov.my)

# 01

## MEETING INFORMATION

### 1. DATE AND VENUE

**Date** : 25 February – 1 March 2019

**Venue** : The Royale Chulan  
5, Jalan Conlay  
50450, Kuala Lumpur  
Tel: +60 3 - 2688 9688  
Website : [www.theroyalechulan.com](http://www.theroyalechulan.com)

### 2. GETTING THERE

The meeting venue is merely 62 minutes drive from Kuala Lumpur International Airport (KLIA). Please be advised that transportation will not be provided. Participants have to arrange for their own transport to the meeting venue.

Taxis are available to take delegates to and from KLIA and throughout Kuala Lumpur. Delegates can choose from taxi and limo services offered by Airport Limo from KLIA to The Royale Chulan Hotel. For more information on rate or type of taxi or limo please visit KLIA website at: <http://www.klia.com.my>

From KLIA, delegates also may choices to take a bus or Express Rail Link (ERL) train from KLIA to KL Sentral. For more information about the routes and fares please visit KLIA website at: <http://www.klia.com.my>.

At KL Sentral, delegates need to take Monorail train. The nearest train station by monorail is Raja Chulan station about a 15 minutes walk to the Royale Chulan Hotel. For more information about the routes and fares please visit MyRapid website at: <http://www.myrapid.com.my>.



# 01

## MEETING INFORMATION

### 3. REGISTRATION



Registration will be conducted at Foyer Taming Sari Grand Ballroom, The Royale Chulan Hotel as follows:

- **Sunday, 24 February 2019** 1400 – 1700 hours
- **Monday, 25 February 2019** 0745 – 0830 hours

Participants are kindly requested to wear their name badges given during the registration at all functions during the meeting.

### 4. INTERPRETATION



Interpretation will be provided in three (3) languages; English, French and Spanish during the opening and plenary sessions. The documents produced during the meeting will be translated and distributed in these three (3) languages.



# 01

## MEETING INFORMATION

### 5. WORKING DOCUMENTS

Working documents will be uploaded into the Codex website:

**[www.codexalimentarius.net/](http://www.codexalimentarius.net/)**

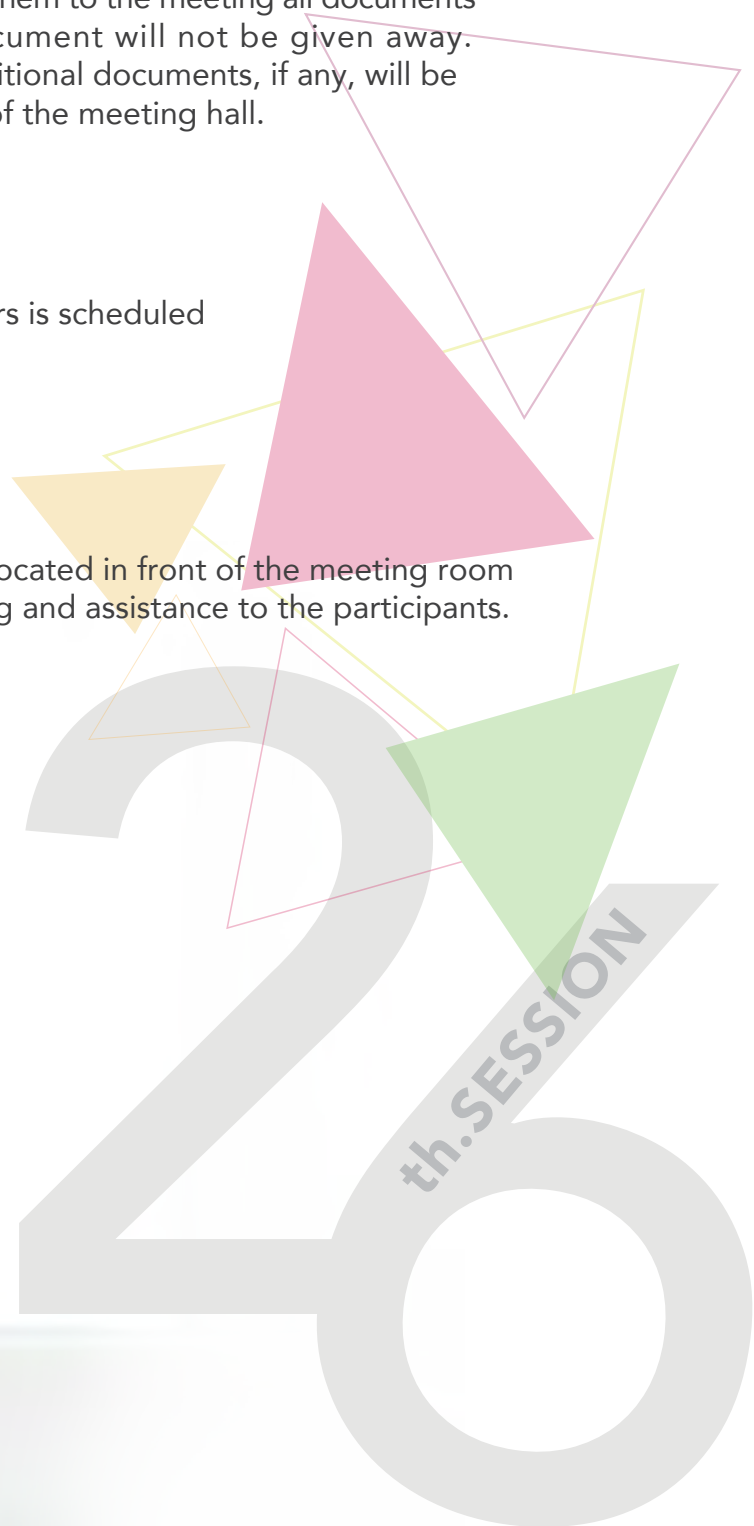
Participants are kindly requested to bring with them to the meeting all documents which have been distributed since the document will not be given away. Conference Room Documents (CRD) and additional documents, if any, will be available on the document desk at the foyer of the meeting hall.

### 6. RECEPTION

A reception for all the delegates and observers is scheduled on 25 February 2019 at 2000 hours.

### 7. INQUIRY DESK

During the meeting, the Inquiry Desk will be located in front of the meeting room to provide general information on the meeting and assistance to the participants.



# 01

## MEETING INFORMATION

### 8. ACCOMMODATION

Delegates are reminded that they are responsible for making their own hotel accommodation arrangements. It is highly recommended that you make a hotel reservation as soon as possible. Reservation must be made with the hotels directly.

A limited number of rooms in The Royale Chulan Hotel are blocked at special discounted rates for the delegates for CCFO. Reservation will be accepted on a first-come, first served basis. The special discounted rates will only apply to the reservation made before **11th February 2019**.

For room reservation, delegates are required to fill up the reservation form.

RESERVATION FORM

CLICK HERE



## MEETING INFORMATION

### OTHER HOTELS LOCATED NEAR THE MEETING VENUE

Some other hotels near the meeting venue are listed below.

No	Hotel	Website	Contact No.	Walking Distance Time
1	Hotel Pullman Kuala Lumpur City Centre	<a href="http://www.pullmanhotels.com">www.pullmanhotels.com</a>	+603 2170 8888	4 min.
2	Dorsett Kuala Lumpur	<a href="http://www.dorsetthotels.com.my">www.dorsetthotels.com.my</a>	+603 2716 1000	10 min.
3	The Westin Kuala Lumpur	<a href="http://www.thewestinkualalumpur.com">www.thewestinkualalumpur.com</a>	+603 2731 8333	10 min.
4	JW Marriott Hotel Kuala Lumpur	<a href="http://www.marriott.com.my">www.marriott.com.my</a>	+603 2715 9000	12 min.

Cancellation policies vary from hotel to hotel. Please ask it directly to the hotel you have chosen.

## 9. CORRESPONDENCE

All correspondence concerning the meeting should be addressed to:

**Ms Sharizat Ahmad**

**Food Safety and Quality Division  
Ministry of Health Malaysia  
Level 4, Menara Prisma  
No. 26, Jalan Persiaran Perdana, Precinct 3  
62675 Putrajaya, Malaysia**

**Phone : +603-88850797**

**Fax : +603-8885 0769/0790**

**Email : [ccfo\\_malaysia@moh.gov.my](mailto:ccfo_malaysia@moh.gov.my)**

## GENERAL INFORMATION

### 1. CLIMATE



Malaysia has a tropical climate and the weather is warm all year round. Temperatures range from 21°C to 32°C and the annual rainfall varies from 2,000 mm to 2,500 mm.

### 2. PEOPLE AND CULTURE

Endowed with a diversity of cultures, Malaysia offers a 'Truly Asian Experience'. Discover the delightful fusion of three of Asia's oldest civilization – Malay, Chinese and Indian. A potpourri enriched with the indigenous traditions of the Kadazan Dusuns, Ibans and other ethnic communities of Sabah and Sarawak.

Bahasa Melayu (Malay) is the national language but English is widely spoken. Malaysians also speak various languages and dialects.

When visiting Malaysia, visitors should observe local customs and practices. Some common courtesies and customs are as follows:

- Although handshakes generally suffice for both men and women, some Muslim ladies may acknowledge an introduction to a gentleman with a nod of her head and smile.
- The traditional Malay greeting or salam resembles a handshakes with both hands but without the grasp. The man offers both hands, lightly touches his friend's outstretched hands, then brings his hands to his chest.
- It is polite to call before visiting a home.
- Shoes must always be removed when entering a home.
- Drinks are generally offered to guests. It would be polite to accept.
- The right hand is always used when eating with one's hand or when giving and receiving objects.
- The right forefinger is not used to point at places, objects or persons. Instead, the thumb of the right hands, with the four fingers folded under, is the preferred usage.
- Shoes must be removed when entering places of worship such as mosque and temples. Mosques provide robes and scarves for female visitors. Taking photographs at places of worship is usually permitted but always ask for permission first.
- The country's large Muslim population does not drink alcohol.

# 02

## GENERAL INFORMATION

### 3. TIME



Eight (8) hours ahead of Greenwich Mean Time (GMT) and 16 hours ahead of U.S. Pacific Standard Time.

### 4. ELECTRICITY



Voltage is 220 – 240 volts AC at 50 cycles per second.

### 5. CURRENCY

RM

The Malaysian currency system uses Malaysian Ringgit (RM), up-to-date exchange rate can be found at Accountant General's Department of Malaysia:

<http://www.anm.gov.my/index.php/pertukaran-mata-wang-asing>

Foreign currencies can be converted at banks and money changers. All travellers, both residents and non-residents, are required to complete the Traveller's Declaration Form (TDF). The TDF has a blue section for residents and white section for non-residents. Non-residents are required to declare the exact amount of foreign currency carried when they enter or leave the country only if the amount exceeds the equivalent of USD 2,500.

**Banking Hours:** • Mon-Fri: 9.30am – 4.00pm • Sat-Sun: Closed



26<sup>th</sup>.SESSION



## GENERAL INFORMATION

### 6. ENTRY REQUIREMENTS



Visitors must be in possession of a valid passport or travel document with a minimum validity of six (6) months beyond the intended visiting period. Citizens of most countries do not require visas for social or business visits.

For further information, please visit or call the nearest Malaysian diplomatic mission or visit the Immigration Department, Ministry of Home Affairs Malaysia websites:

<http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country>

### 7. INSURANCE AND HEALTH



Visitors are advised to obtain adequate insurance cover before travelling to Malaysia. Malaysia is free of most contagious diseases. Cholera vaccination is not required for travelers entering Malaysia. Visitors arriving from Yellow Fever Endemic Zones and other affected areas as in **Appendix 1** are required to present International Health Certificates showing Yellow Fever vaccination. This regulation does not apply to children below the age of one. Do check on health regulations with your nearest Malaysia diplomatic mission.

### 8. EMERGENCIES



Operator Assisted Calls (Domestic & International)	101
Directory Enquiry Service	103
Emergency	999
Tourist Police (Bukit Aman)	+603 - 2266 2222
General Hospital	+603 - 2615 5555
KPJ Tawakkal Specialist Hospital (Private Hospital)	+603 - 4026 7777

## GENERAL INFORMATION

### Appendix 1

#### A) AFRICA

Angola	Guinea Bissau
Benin	Equatorial Guinea
Burkina Faso	Kenya
Burundi	Liberia
Cameroon	Mali
Central Africa Republic	Mauritania
Chad	Niger
Republic of Congo	Nigeria
Democratic Republic of Congo	Senegal
Cote d'Ivoire	Sierra Leone
Ethiopia	Sudan
Gabon	Togo
Gambia	Uganda
Ghana	
Guinea	

#### B) SOUTH & CENTRAL AMERICA

Argentina	Paraguay
Bolivia	Panama
Brazil	Peru
Colombia	Suriname
Ecuador	Trinidad & Tobago
French Guiana	Venezuela
Guyana	

Note: The list of Yellow fever endemic countries will be regularly updated by Ministry of Health Malaysia regularly based on WHO list.

## GENERAL INFORMATION

### Appendix 1

#### YELLOW FEVER VACCINATION REQUIREMENT:

- A Yellow fever vaccination certificate is required from all visitors or delegates (Malaysians and Foreigners) coming from or going to/through Yellow fever endemic countries (as stated above in WHO list).
- Travellers or delegates without a valid Yellow fever vaccination certificate shall be quarantined upon arrival in Malaysia for a period not exceeding 6 days.
- The period of validity of an international certificate of vaccination against Yellow fever is life long, beginning 10 days after the date of vaccination.
- If a person is revaccinated before the end of this period, the validity is extended for a further 10 years from the date of vaccination.
- If the revaccination is recorded on a new certificate, travellers or delegates are advised to retain the old certificate for 10 days until the new certificate becomes valid.



## PLACES OF INTEREST

### KUALA LUMPUR CITY GALLERY

This fun little one-stop tourist center will tell you everything there is to know about KL, from its formation to its current glory. It offers dioramas and free maps, as well as guided bicycle and walking tours if you would like some company around town. The gallery is housed within an historic building dating back to 1899 located between the City Library and History Museum on Merdeka Square. The gallery focuses on past and future Kuala Lumpur.

ARCH established the gallery to promote their pieces as well as the culture and heritage of Malaysia. The art pieces are made using fine wood veneer from sustainable sources. The ARCH workshop is located on the ground floor of the KL City Gallery where tourists can have a go creating their own works of art. There is a Kuala Lumpur Skyscraper mural created out of 20 different species of wood. The gallery displays 3D miniature models of famous Kuala Lumpur landmarks tracing the city from its establishment as a tin mining town to the metropolis it has become. More than 500 buildings are included in the model.

The City Gallery has “ambassadors” dressed in traditional attire who will take you on a free tour of the gallery or help you plan your time in the city. There are a range of free maps for self-guided city walks published by ARCH. Standing outside the building is an iconic I “heart” KL sign popular with tourists who like to pose next to the sign for a photo.



# 03

## PLACES OF INTEREST

### MERDEKA SQUARE

Merdeka Square also known as Independence Square or Dataran Merdeka is a centrally located public square close to the Gombak River and the Jamek Mosque. Many of the buildings facing on to the square played a role in Kuala Lumpur history. The buildings surrounding the square include the Royal Selangor Club, a former hub for colonial Brits to meet and mingle; the Sultan Abdul Samad Building (1897) with its distinct Moorish architecture and clock tower plus the former National History Museum, originally a commercial bank opened in 1910. In the square you can see the 100 meter high flag pole (the tallest in the world) where the Malaysian flag was hoisted on August 31st 1957 when the country gained independence from the British.



### SULTAN ABDUL SAMAD BUILDING

The Sultan Abdul Samad Building is located in the city of Kuala Lumpur which dominates the Merdeka Square. It was built in the Mughal architecture style, a mix of Indian, Persian and Islamic design in the 19th century. It is one of the most important buildings of Malaysia that is accessible for the tourists. The Sultan Abdul Samad Building has many important offices of the Malaysian Government. Some of the major offices of the Malaysian Government is now located in this building. During the British rule, this building was occupied by the British and had their offices. It is one of the heritage buildings of Kuala Lumpur that is visited by all.



## PLACES OF INTEREST

### KARYANEKA

Located next to Royal Chulan Hotel, Karyaneka has a wide collection of rich items of handicraft reflecting Malaysia's ethnic and cultural heritage. The centre sells batik, rattan baskets, blowpipes, Sarawak woodcarvings, Kelantanese silvercraft which come from the four corner of Malaysia. Moreover, the collection comprises some one thousand and more tablewares, beautiful gifts, home decors and souvenir items. Besides Karyaneka, there is also a Craft Museum which concentrates on exhibiting culture.



### CENTRAL MARKET

Located in the heart of Kuala Lumpur, a few minutes away from Petaling Street, Central Market is a famous landmark for Malaysian culture and heritage. The building was built in 1888 and originally functioned as a wet market. It has since been classified as a Heritage Site. Tourists flock to Central Market for its variety of handicrafts, art, kebaya, songket, batik and authentic Malaysian souvenirs.



A Batik Emporium houses well-known designer labels, with the best Malaysian-made batik items ranging from clothes, shoes, bags to home furnishing.

### TEMPLE CAVE

Mind the cheeky monkeys on the way up the 272 steps, which lead to the entrance of three caves. The Temple Cave has a 300-foot-high ceiling and houses sacred Hindu shrines. It has one of the famous Hindu shrines. The shine is of Lord Murugan resides in these caves. A lot of tourists visit this place as it is a religious site. The natural beauty of this place is mesmerizing. This area has innumerable caves that are home to many species of animals and insects. The most famous festival of the Temple Cave is Thaipusam festival. This is one of the ideal Hindu religious places to visit in Kuala Lumpur.



## PLACES OF INTEREST

### PUTRA MOSQUE

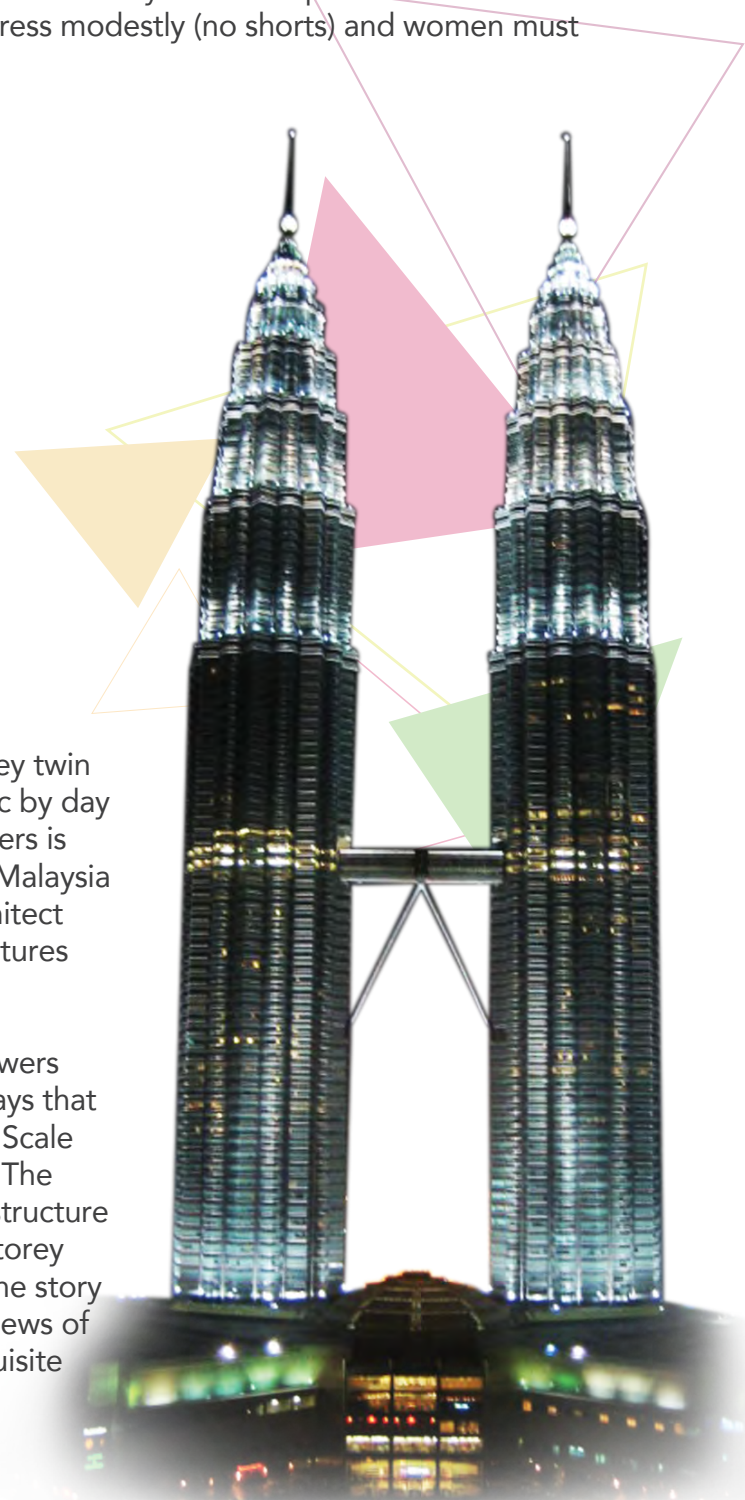
Visit Putra Mosque to see one of the city's important places of worship, built to accommodate a congregation of 15,000. Constructed using rose-tinted granite, the mosque's nine pink domes attractively punctuate the main building, with the reddish hue reflecting in the surrounding waters of Lake Putrajaya. Inside, the domes represent neat examples of deeply intricate Islamic patterns above a vast main prayer hall. Completed in 1999, the building has become the primary place of worship for Muslims in the city. The mosque welcomes all visitors, but note you must be in proper attire: dress modestly (no shorts) and women must cover their heads.



### PETRONAS TWIN TOWERS (KLCC)

Soaring to a height of 451.9 metres, the 88-storey twin structure is Kuala Lumpur's crown jewel. Majestic by day and dazzling at night, the PETRONAS Twin Towers is inspired by Tun Mahathir Mohamad's vision for Malaysia to be a global player. Together with master architect Cesar Pelli, the international icon powerfully captures the nation's ambitions and aspirations.

Visit us and experience the PETRONAS Twin Towers first-hand. Begin your tour with interactive displays that showcase the journey, from idea to completion. Scale 170 metres in an elevator with a futuristic edge. The doors will open at the Skybridge, a connecting structure between the towers and the world's highest 2-storey bridge. Ascend even higher to level 86, where the story of Malaysia's vision unfolds amid breathtaking views of Kuala Lumpur. Then wrap up your visit with exquisite souvenirs at the gift shop.



## PLACES OF INTEREST

### ISTANA NEGARA



Istana Negara used to be the palace of the former kings of Malaysia before a new palace was erected in 2011 and Istana Negara was designated as a royal museum. Visitors to the palace can learn about royal points of interest and visit some of the different rooms and there are also royal guards stationed at the entrance in both modern and traditional uniform. There is also a changing of the guard ceremony every day for visitors to witness some of Malaysia's royal and official ceremonial traditions.

### KL TOWER

Standing majestically atop Bukit Nanas at 421 meters and 94 meters above sea level, KL Tower is a prominent feature of the city's skyline and perhaps one of the most enduring images a visitor to KL will remember. Its architecture reflects the country's Islamic heritage, with the construction detailing Arabic scripts, Islamic tiles, and classic Islamic floral and abstract motifs and soothing colour combinations. Besides the panoramic view, KL Tower has something for city dwellers who love nature.



### NATIONAL MUSEUM

National Museum used to be the site of the Selangor Museum, established in 1898. After the country's independence in 1957, the new federal government built a newer, larger museum on the same spot. Today, the museum houses various exhibits depicting the historical background of the country. The exhibits are on a rotational basis, so it is best to call the museum ahead to check out what their exhibits are at the time.





## PLACES OF INTEREST



### ISLAMIC ARTS MUSEUM

Interest in the Islamic arts has grown tremendously in recent years. Reflecting this awareness, in December 1998 Malaysia became home to Southeast Asia's largest museum of Islamic art. The building occupies 30,000 sq.m., situated amid the leafy surroundings of Kuala Lumpur's Perdana Botanical Gardens. The Islamic Arts Museum Malaysia (IAMM) houses more than seven thousand artifacts, as well as an exceptional library of Islamic art books.

The art objects on display range from the tiniest pieces of jewellery to one of the world's largest scale models of the Masjid Al-Haram in Mecca. The aim is to create a collection that is truly representative of the Islamic world.

Instead of concentrating on works from the heartlands of Persia and the Middle East, IAMM also puts the emphasis on Asia. China and Southeast Asia are especially well represented. The third component of the Malaysian melting pot is India, which is also given special status. India, China and the Malay world are in an exclusive category.

Other parts of the collection are displayed according to type of artifact rather than geographical origins in the museum's 12 galleries.



For more information on the region please visit website Tourism Malaysia at [www.tourism.gov.my](http://www.tourism.gov.my) or call Tourism Malaysia Info Line at 1300 88 5050

**HOTEL RESERVATION FORM**  
**26<sup>th</sup> SESSION CODEX COMMITTEE ON FATS & OILS**  
**25<sup>th</sup> FEBRUARY – 1<sup>st</sup> MARCH 2019**



**EMAIL TO:** [reservations@royalechulan-kualalumpur.com](mailto:reservations@royalechulan-kualalumpur.com) or [resv.trc@royalechulan-kualalumpur.com](mailto:resv.trc@royalechulan-kualalumpur.com)  
[wazwani.sales@royalechulan-kualalumpur.com](mailto:wazwani.sales@royalechulan-kualalumpur.com) cc: [zafira.sales@royalechulan-kualalumpur.com](mailto:zafira.sales@royalechulan-kualalumpur.com)

**HOTEL RESERVATION DEADLINE: 11<sup>th</sup> FEBRUARY 2019**

Registrant's name _____	
Surname	First Name
Sharer's name _____	
Surname	First Name
Title _____	Company _____
Business address _____	
Street address or P O Box #	
_____	
City/Town	State
Telephone : _____	Facsimile : _____
Email : _____	
Arrival date _____	Limousine Pick-Up at RM320nett per car (Y / N) FLT # / Time: _____
Departure date _____	Limousine Transfer at RM320nett per car (Y / N) FLT # / Time : _____
Superior Single	<input type="checkbox"/> <b>RM 360.00nett</b> per room per night inclusive of daily breakfast for one (1) person
Superior Twin/Double	<input type="checkbox"/> <b>RM 360.00nett</b> per room per night inclusive of daily breakfast for two (2) person
Deluxe Single	<input type="checkbox"/> <b>RM 390.00nett</b> per room per night inclusive of daily breakfast for one (1) person
Deluxe Twin/Double	<input type="checkbox"/> <b>RM 390.00nett</b> per room per night inclusive of daily breakfast for two (2) persons
Premier Single	<input type="checkbox"/> <b>RM 430.00nett</b> per room per night inclusive of daily breakfast for one (1) person
Premier Twin/Double	<input type="checkbox"/> <b>RM 430.00nett</b> per room per night inclusive of daily breakfast for two (2) persons
Royale Club	<input type="checkbox"/> <b>RM 530.00nett</b> per room per night inclusive Club Floor benefits for two (2) persons
Executive Suite	<input type="checkbox"/> <b>RM 730.00nett</b> per room per night inclusive Club Floor benefits for two (2) persons
Premier Suite	<input type="checkbox"/> <b>RM 980.00nett</b> per room per night inclusive Club Floor benefits for two (2) persons
Room Preference	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking
Dietary Preferences _____	Allergies _____
<ul style="list-style-type: none"> <li>• Please be informed the hotel is not holding any accommodation outlined above</li> <li>• Any reservation received will be subject to availability at hotel prevailing rate</li> </ul>	

I hereby authorize The Royale Chulan Kuala Lumpur to charge \_\_\_\_\_ to my credit card details as follows:

Credit Card Type:                      **Visa**      **Master**      **Amex**      **JCB**      **Diners** (please circle)

For Amex, please provide 4 digits I/D No \_\_\_\_\_

For VISA / MASTERCARD, please provide 3 digits (behind credit card) I/D No \_\_\_\_\_

Credit Card No: \_\_\_\_\_                      Expiry Date \_\_\_\_\_

- *Reservation must be guaranteed with credit card otherwise is deemed not confirm and will be released 7 days prior to arrival*
- *CANCELLATION POLICY : 100% cancellation charges throughout the stay will be applicable for "No Show" or cancellation made 14 days prior to arrival date*

**I agree to the following Terms & Conditions**

- Rates quoted in Ringgit Malaysia and subject to 6% SST
- Room type is subject to availability
- Additional breakfast is chargeable at RM 40.00 Nett per person
- Extra bed is chargeable at RM 190.00 Nett per unit per day inclusive of one (1) breakfast – subject to availability
- Limited number of rooms available per category. Once a category has been sold, the next available category will be offered. Confirmation is subject to room availability.
- Cancellation received within 14 days prior to arrival, cancellation fee equivalent to the value of the entire stay will be levied upon.
- In the event of 'no-show' a cancellation fee equivalent to the value of entire stay will be levied upon.
- Check in time is after 3pm and check out at 12pm. Early check in or late check-out arrangements can be made at applicable charges and subject to availability
- Credit card details provided will authorize hotel to charge the necessary payment related to this reservation
- Airport transfer rate is for Limousine to/from KLIA and subject to 50% surcharge for usage between 00:00 – 06:00 hrs
- Bookings will be made upon receiving full details via reservation form with credit card details for guarantee purposes
- Rates are subject to changes after the above stated cut-off date

*Notification of Tourism Tax Act 2017 (Act 791) passed in accordance of Laws of Malaysia on 19 June 2017, with reference to Part III of the Act that imposes a tax known as Tourism Tax on tourists staying at any accommodation premises. In accordance to the said law, it shall be the duty of the tourist to pay the Tax to the hotel.*

*Imposition of the Tourism Tax is set to commence on 1 September 2017 (P.U.(B) 398 – Appointment of Date Coming into Operation), at a rate of Ringgit Malaysia Ten only (RM10.00) per room per night or any part of (P.U. (A) 241 – Tourism Tax (Rate of Tax) Order 2017)*

**GUEST'S SIGNATURE**

Name : \_\_\_\_\_

Date : \_\_\_\_\_

**FOR HOTEL USE**

Confirmation No : \_\_\_\_\_

Date Confirmed : \_\_\_\_\_

**Reservation Department  
ROYALE CHULAN KUALA LUMPUR**

Group Booking : resv.trc@royalechulan-kualalumpur.com  
: reservations@royalechulan-kualalumpur.com  
Office Phone : 03 2688 9688