

EVERYTHING WRITTEN  
ON THIS FORM SHALL BE  
KEPT CONFIDENTIAL

CENTRAL STEERING COMMITTEE ON RURAL, AGRICULTURE AND AQUATIC  
PRODUCT CENSUS 2016  
**BASIC INFORMATION AND INFRASTRUCTURE OF COMMUNE  
QUESTIONNAIRE**

**Form No:03/TĐTNN-XA**

Province, city: .....

District, urban district, town:.....

Commune:.....


Phone number of Commune People's Committee:

**PART I: BASIC INFORMATION**

1. Where is the commune located? (fill the box with an appropriate code):

Mountainous area = 1 ; High land area = 2 ; Island = 3 ; Others = 4

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2. Number of villages in the commune as of July 1<sup>st</sup>, 2016

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3. Total number of households in the commune as of July 1<sup>st</sup>, 2016 (households)

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4. Total number of people in the commune as of July 1<sup>st</sup>, 2016 (persons)

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5. Number of multidimensional poor households in the commune in 2015 under National Multidimensional poverty (households)

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6. Number of near multidimensional poor households in the commune in 2015 under National Multidimensional poverty (households)

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7. Total number of households in commune awarded the title of "Cultural Family" in 2015 (households)

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**PART II. ELECTRICITY, RURAL ROADS**

8. Number of villages with electricity:

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8.1. In which: Number of villages covered by National Electricity network

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9. Which material does the main road from the District's Committee office to the Commune's committee office made of? (fill the box with an appropriate code):

Asphalt, concrete = 1 ; Macadam, cobble = 2 ; Others = 3

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10. Is there an automobile road from the District's Committee office to the Commune's committee office?

1  Yes 2  No [ > Question 12 ]

11. Can the road from the District's Committee office to the Commune's committee office be used year-round?

1  Yes 2  No

12. System of communal roads, villages' roads, alleys' roads, inner-fields' roads

Unit: Km

Type of road	Code	Total	Divided by materials	Length
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			Asphalt, Concrete	Macadam ,Cobble	Brick	Other (pathway ...)	meet New Rural Standard
A	B	1	2	3	4	5	6
- Communal road (from the Commune's committee office to the village centres)	01						
- Villages' roads (from the village centres to residential areas)	02						
- Alleys' roads (between households in the residential areas)	03						
- Main Inner-fields' roads (main road from residential areas to concentrated production area)	04						

13. Number of villages with automobile roads to the Commune's committee office:

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14. Number of villages that people travel mainly by waterway:

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15. How far is it from the Commune People's Committee to the District people's committee (km)?

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16. How far is it from the Commune People's Committee to the nearest center town (km)?

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### PART III: KINDERGARTENS, SCHOOLS

17. School, dependent school in the commune (including private schools) as of July 1<sup>st</sup>, 2016:

Name of schools, dependent schools (Nursery schools, kindergartens, primary schools, secondary schools, high schools)	Code of schools, dependent schools <sup>(1)</sup>	Divided by kind of building <sup>(2)</sup>	Main source of fresh water used for cooking and drinking of [...] <sup>(3)</sup>	Is a purifying system or chemical used to treat cooking and drinking water (Mark x if yes)	Type of latrine is being used of [...] <sup>(4)</sup>	Is it recognized national standards (Mark x if yes)
A	B	1	2	3	4	5

(1)	01= Nursery school/kindergarten; 02=primary school; 03=secondary school; 04=high school; 05=Dependent Nursery school/kindergarten; 06= Dependent primary school; 07= Dependent secondary school; 08= Dependent high school;
(2)	01= Permanent; 02= Semi-permanent; 03= Others
(3)	01= Tap-water in house; 02= Public tap-water; 03= Purchased water; 04= Drilled well water; 05= Covered well

	water; 06= Uncovered well water; 07= Covered spring water; 08= Uncovered spring water; 09= River, lake, pond water; 10= Rain water ; 11= Other sources
(4)	01= Septic/semi-septic latrine in house; 02= Septic/semi-septic latrine outside house; 03= Suilabh; 04=Ventilated latrine; 05=Double-vault latrine; 06= Other latrine; 07= No latrine

18. Number of villages with a kindergarten:

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18.1. *In which*: Number of villages with a private kindergarten:

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19. Number of villages with a nursery school:

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19.1. *In which*: Number of villages with a private nursery school:

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**PART IV. POST OFFICE, CULTURAL HOUSE, LIBRARY, TELECOMMUNICATIONS ACCESS**

20. Are there any post offices in the commune? (*excepted the post offices-cultural*)

1  Yes 2  No

21. Are there any post offices - cultural in the commune?

1  Yes 2  No[>> Question 23]

22. Are there post offices – cultural have public computers internet access?

1  Yes 2  No

23. Number of private internet service suppliers in the commune:

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24. Number of villages with private internet service suppliers:

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25. Are there any commune’s cultural houses in commune?

1  Yes 2  No

26. Are there any commune’s sports in commune?

1  Yes 2  No

27. Number of villages with villages’ cultural houses/Community house:

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28. Number of villages with villages’ sports:

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29. Number of villages recognized as the cultural villages:

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30. Are there any commune’s libraries in the commune?

1  Yes 2  No[>>question 32]

31. Are there commune’s libraries have public computers internet access?

1  Yes 2  No

32. Number of villages with villages’ libraries:

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33. Are there any law-book bookshelves in commune?

1  Yes 2  No[>>question 35]

34. Where is the law-book bookshelves (*fill the box with an appropriate code*)

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Commune’s libraries=1 ; Commune’s post offices -cultural= 2 ; Commune’s cultural houses=3 ; Commune People’s Place=4 ; Administrative room =5 ; Others =6

35. Does the commune have a commune’s radio system?

1  Yes 2  No[>>question 37]

36. Number of villages with radio system linked to the commune’s radio system:

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37. Number of villages without any radio system:

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**PART V: HEALTH CARE, PURIFIED WATER, ENVIRONMENT**

38. Are there any medical stations in the commune? 1  Yes 2  No[>>Question 50]

39. What is the kind of building? *(fill the box with an appropriate code)*   
 Permanent =1 ; Semi-permanent =2 ; Others =3

40. What is the main source of Fresh water used for cooking and drinking in the medical station:   
*(fill the box with an appropriate code)*  
 01= Tap-water in house; 02= Public tap-water; 03= Purchased water; 04= Drilled well water; 05= Covered well water;  
 06= Uncovered well water; 07= Covered spring water; 08= Uncovered spring water; 09= River, lake, pond water; 10= Rain water; 11= Other sources

41. What is the main source of Fresh water used in the medical station (excepted for cooking and drinking):   
*(fill the box with an appropriate code similar to question 40)*

42. Are there any purifying system or chemical used to treat water in the medical station? 1  Yes 2  No

43. Are there any medical wastewater treatment system used in the medical station? 1  Yes 2  No[>>Question 45]

44. Has the medical wastewater treatment system been certified environmental standards? 1  Yes 2  No

45. Are there any medical waste categorises in the medical station? 1  Yes 2  No

46. What type of medical waste treatment is used: *(fill the box with an appropriate code)*   
 Burying = 1; Burning/ incinerators = 2; Transporting to specialized medical waste treatment= 3;  
 Transporting to common waste-damp = 3;Others = 5

47. What type of main latrine is used: *(fill the box with an appropriate code)*   
 01= Septic/semi-septic latrine in house; 02= Septic/semi-septic latrine outside house; 03= Suihabh; 04=Ventilated latrine; 05=Double-vault latrine; 06= Other latrine; 07= No latrine

48. Number of officers and employees at the commune'smedical station(as of 01/7/2016)

Indicator	Code	Total	In which: Female
A	B	1	2
Total staff	01		
In which :			
1. Doctor	02		
2. Physician	03		
<i>In which : General/traditional/obstetrical physician</i>	04		
3. Midwife	05		
<i>In which: Midwife has intermediate and over</i>	06		
4.Nurse	07		
<i>In which: Nurse has intermediate and over</i>	08		
5. Pharmacist	09		

<i>In which: Pharmacist has intermediate and over</i>	10		
6. Druggist	11		

49. Total number of visits to the medical station in last 12 months (as of July 1<sup>st</sup>, 2016)

50. Has the commune been recognized as thenational standardson commune health? 1  Yes 2  No

51. Number of villages with villages' medical staff/midwives:

52. Other health care centers, medical pharmacy in the commune

Excepted the medical station, are there any [...] in the commune? [If Yes mark x, if No >>Next line]	x ↓ B	Code C	Number [...] in the commune		Number of villages have[...] in commune 3
			Total 1	<i>In which: Having business registration and operating licenses for medical examination and treatment, a certificate of eligibility drug business</i> 2	
A	B	C	1	2	3
1. Hospital		01			
<i>In which: Private hospital</i>		02			
2. Medical Center		03			
3. Polyclinic		04			
<i>In which: Private Polyclinic</i>		05			
4. Clinic		06			
<i>In which: Private Clinic</i>		07			
5. Oriental Clinic		08			
6. Medical pharmacy		09			
<i>In which: medical pharmacy recognized as GPP</i>		10			

53. How far is it from the commune's medical station/commune people's committee to the nearest hospital, Medicalcenter, Polyclinic?

54. Are there any potable water supply projects in the commune 1  Yes 2  No[>>Question 57]

55. Number of potable water supply projects in the commune:

55.1. *In which:* Number of projects is in use:

56. Number of villages withpotable water supply projects:

57. Number of households of the commune used water from potable water supply projects:

58. Are there any sewage drainage system in commune? 1  Yes 2  No[>>Question 60]

59. Number of villages with sewage drainage system :

59.1. Number of villages with sewage drainage systems were built and covered:

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59.2. Number of villages with sewage drainage systems were built and uncovered:

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59.3. Number of villages with other sewage drainage systems:

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60. Has garbage been collected in the commune?

1  Yes 2  No[>>Question 62]

61. Number of villages with garbage collection and the form of mainly processed waste:

*Unit: Villages*

	Code	Number of villages with garbage collection	Number of vilages by				
			Burying	Burning/ incinerators	Transporting to common waste-damp	Others	Non processing
A	B	1	2	3	4	5	
<b>Total</b>	<b>01</b>						
Commune	02						
Village	03						
Others(Company, Cooperative...)	04						

62. Has garbage in the commune been burned by incinerator?

1  Yes 2  No[>>Question 64]

63. Has the incinerator been recognized as the environmental standards?

1  Yes 2  No

64. Are there any its own points to collect bottles, packages of plant protection products (pesticides) in the commune?

1  Yes 2  No[>>Question 64]

65. What type of treatment bottles, packages of plant protection products (pesticides) is used:  
(fill the box with an appropriate code)

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Burying = 1; Burning/ incinerators = 2; Transporting to other place= 3;  
Others= 3;Non treatment = 5

**PART VI: IRRIGATION, AGRICULTURE, FORESTRY, FISHERY EXTENSION, VETERINARY SERVICES**

66. Total length of channel in the commune(km)

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67. Length of irrigation channels under commune/cooperative management(km)

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68. Length of solid irrigation channels under commune/cooperative management(km)

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69. Length of irrigation channels need to solid or overhaul under commune/cooperative management(km)

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70. Number of pump stations for agricultural, forestry, salt and fishery in the commune

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71. The actual capacity compare to the design capacity of the irrigation works by the cooperative/cooperative management(%)

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72. Situation mechanization, irrigation, anti-salinity last 12 months (as of July 1<sup>st</sup>, 2016)

Unit: Ha

The area [...] is mechanization, irrigation, anti-salinity [If Yes mark x, if No >>Next line]	Code	Total	In which:					
			The area was plowed with machines	The area with crops have been sown/ sowing/ transplanting by machine	Actively irrigated area	Actively drainage area	Actively anti-salinity area	
A	B	C	1	2	3	4	5	6
1. Paddy (01=02+...+05)		01						
Of which: - Summer 2015		02						
- Autumn 2015		03						
- Winter 2015		04						
- Spring 2016		05						
2. Other annual crops		06						
3. Aquaculture		07		x	x			

73. Has the commune implemented consolidation agricultural land from 01/7/2011 to 01/7/2016?

1  Yes 2  No[>>Question75]

74. Consolidated agricultural land (ha)

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74.1. In which: Paddy arable

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75. Are there any unused area of agricultural, aquaculture and salt land in the last 12 months in the commune?

1  Yes 2  No[>> Question 77]

76. Unused area last 12 months (as of July 1<sup>st</sup>, 2016)

Unit: Ha

Unused area [...] [If Yes mark x, if No >>Next line]	Code	Total	Divided by main reason						
			Saline	Aluminous	Degradation	Pollution	Non-productive	Others	
A	B	C	1	2	3	4	5	6	7
1. Paddy arable		01							
2. Other annual crops arable		02							
3. Permanent crops arable		03							
4. Aquaculture		04							
5. Salt marsh		05							

77. Are there any area of greenhouse used to grow crops, aquaculture in the last 12 months in the commune?

1  Yes 2  No[>> Question 79]

78. The area of the greenhouse used to grow crops, aquaculture in the commune

Greenhouse area, a greenhouse used for cultivation/aquaculture [...] [If Yes mark x, if No >>Next line]	Code	Area (Ha)	Of which				
			Company	Cooperative	Household, farm	Others	
A	B	C	1=2+3+4+5	2	3	4	5
1. Vegetable	01						
2. Flower	02						
3. Seedling	03						
4. Aquaculture	04						

79. Agriculture, forestry, aquaculture extension, veterinary services

Indicator	Unit	Code	Total	In wich : Female
A	B	C	1	2
Number of extension officers in agriculture, forestry, aquaculture of commune( <i>excluding freelance contractors</i> )	People	01		
Number of villages having agriculture, forestry, fishery extension freelance contractors	Villages	02		x
Number of veterinary officers in the commune	People	03		
Number of villages having veterinary officers extension freelance contractors	Villages	04		x
Number of private service veterinary officers in the commune	People	05		

#### PART VII: MARKETS, BANKS, CREDIT AGENCIES, PROCESSING FACTORIES

80. Are there any market in the commune?

1  Yes 2  No[ >>Question82]

81. Active markets in commune

	Code	Total of market	Number of market Permanent, semi_Permanent	Number of village with market
A	B	1	2	3
Total of markets	01			
Daily Market	02			
In total Belong to District's Market planning	03			

[ >>Question83]

82. How far is it from the commune people's committee to the nearest market?

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83. Are there any shops providing seeds, supplies and raw materials for production and purchasing products of agriculture, forestry and fisheries in the commune?

1  Yes 2  No [ >>Question85]



84. Shops provided seeds, supplies and raw materials for production and purchased products of agriculture, forestry and fisheries in the commune

Are there any shop [...] in the commune [If Yes mark x, if No >>Next line]	<input type="checkbox"/> x ↓	Code	Total shops	In which: individual business households
A	B	C	1	2
Providing seedling		01		
Providing breeding animal		02		
Providing aquatic breeding		03		
Providing materials for agriculture, forestry and aquaculture		04		
Purchasing agricultural, forestry and fisheries products		05		

85. Are there any banks or bank branches or People's Credit Fund stations in the commune? (*Excepted* the point of transaction by the Bank for social policies) 1  Yes 2  No [ >> Question 86]

85.1. *In which:* People's Credit Fund stations/Cooperative bank branches 1  Yes 2  No

86. Are there any agricultural/forestry/fisheries/salt processing factories/households in the commune? 1  Yes 2  No [ >> Question 88]

87. Agricultural/forestry/fisheries/salt processing households/factories in the commune

Are there any [...] in the commune? [If Yes mark x, if No >>Next line]	<input type="checkbox"/> x ↓	Code	Total households/ factories	Total permanent labors of households/ factories	Number of households/ factories with waste, wastewater from production need to treat	Number of households/ factories with treated waste, wastewater conform to the environmental standards
A	B	C	1=2+3+4+5	2	3	4
1. Agricultural processing households/factories		01				
2. Forestry processing households/factories		02				
3. Fisheries processing households/factories		03				
4. Salt processing households/factories		04				

88. Are there any agricultural/forestry/fisheries/salt processing companies/branches of companies in the commune? 1  Yes 2  No

#### PART VIII: SOCIAL POLICY IMPLEMENTATION

89. Number of households receiving assistance in house repair and construction in 2015 [ ] [ ] [ ] [ ] [ ]
90. Number of persons provided with hospital fee remission cards as of 1/7/2016 (excepted children under 6) [ ] [ ] [ ] [ ] [ ]
91. Number of households granted loans under programs, projects in 2015 [ ] [ ] [ ] [ ] [ ]
92. Total loan amount under programs, projects in 2015 (million dong) [ ] [ ] [ ] [ ] [ ]
93. In 2015, did the villagers participate in any short-term training courses? 1  Yes 2  No [ >> Question 95]

94. Short-term training courses in 2015

Short-term training course on [...] [If Yes mark x, if No >>Next line]	x ↓	Code	Number of training courses	Number of participants
	A			
1. Cultivation techniques, plant protection		01		
2. Animal husbandry, veterinary		02		
3. Forestry		03		
4. Fishery		04		
5. Production (excepted agriculture/forestry/fisheries)		05		
6. Others		06		

95. In 2015, did the villagers participate in any training courses? 1  Yes 2  No [ >> Question 97]

96. Training courses under projects in 2015

*Unit: participants*

Indicator	Code	Period of training courses		
		Under 2 months	From 2 – under 3 months	Over 3 months
A	B	1	2	3
<b>Total</b>	01			
<i>Number of participants divided by vocational training</i>				
- Number of participants trained on agriculture, forestry and fisheries	02			
- Number of participants trained on other vocation (excepted agriculture, forestry and fisheries)	03			
<i>Number of participants divided by trainees</i>				
- Number of participants being from poor households	04			
- Number of participants belonging to the policy				
- Number of participants being from households withdrew arable				
- Number of participants being from near poor	05			

households				
- Others	06			

**PART IX: THE COLLECTIVE ECONOMY AND TRADE VILLAGES**

97. Are there any active Cooperative in the commune? 1  Yes 2  No[>> Question 99]

98. Total number active cooperatives in the commune [ ] [ ]

98.1. In which: Aquaculture, forestry, fishery cooperatives [ ] [ ]

99. Are there any active Cooperative in the commune? 2  Yes 2  No[>> Question 101]

100. Active cooperative teams in commune (As of 01/7/2016)

Type of cooperative teams	Code	Total (teams)	In which: Committee recognized	Members (person)	Labors (person)	Number of teams have contracts for selling products in last 12 months (teams)
A	B	1	2	3	4	5
Total number of active cooperative teams	01					
In which:						
1. Number of agriculture teams	02					
2. Number of forestry teams	03					
3. Number of salt teams	04					
4. Number of fishery teams	05					

101. Are there any handicraft villages in commune? 1  Yes 2  No[>> CÂU 106]

102. Number of handicraft villages in commune (If a handicraft village located in 2 villages or more, fill the box with 1 handicraft village) [ ] [ ]

103. Name of handicraft villages Code of trade  
(Statistical Offices fill)

1..... [ ] [ ]

2..... [ ] [ ]

3..... [ ] [ ]

* code of trade	1 = Manufacture of bamboo, rattan;	9 = Manufacture of paper;
	2 = Rush;	10 = Paint;
	3 = Ceramics;	11 = Tools for traditional games;
	4 = Lacquer, pearl inlay;	12 = Manufacture of basic metals;
	5 = Embroide;	13 = Manufacture of agriculture, food product;
	6 = Manufacture of textiles;	14 = Wrowing of flower, plant for ornamental purposes

7 = Manufacture of Wood;  
8 = Shaping and finishing of store;

15 Others

#### 104. Information of handicraft villages

Order of handicraft villages (fill in the order of the question 103)		Code	01	02	03
A		B	1	2	3
1. Is Handicraft village recognized? (Mark x if yes)		01			
2. Is handicraft village a "Traditional trade village"? (Mark x if yes)		02			
3. Number factories of the handicraft village (factory)		03			
In which:	- Number of households	04			
	- Number of companies	05			
	- Cooperatives/cooperative teams	06			
4. Number of permanent employees of the handicraft village (person)		07			
5. Has the handicraft village's production discharged industrial wastewater? (Mark x if yes)		08			
6. Kind of main treatment factories' wastewater of the handicraft village (fill the correlative column with an appropriate code) Using the filtering equipment = 1 ; Discharging into settling tanks = 2; Using chemicals = 3 Discharging directly into the pond used for collection and treatment wastewater of handicraft village = 4; Discharging directly of wastewater into the public wastewater system =5; Others = 6		09			
7. Are there any pond used for collection and treatment wastewater of handicraft village? (Mark x if yes)		10			
8. Does treated wastewater of handicraft village meet environmental standards? (Mark x if yes)		11			
9. Has the handicraft village's production discharged industrial solid waste? (Mark x if yes)		12			
10. Kind of main treatment factories' solid waste of the handicraft village? (fill the correlative column with an appropriate code) Burying = 1 ; Burning = 2 ; Using chemicals = 3 ; Moving directly to the gathering area of solid waste = 4 ; Moving directly to the gathering area of household waste = 5; Others = 6 ; Throwing anywhere = 7		13			
11. Are there any area for collection of industrial solid waste in handicraft village? (Mark x if yes)		14			
12. Has handicraft village applied mechanization in production? ( Mark x if yes)		15			
13. Have factories of handicraft village put up an advertisement products in the last 12 months? (Mark x if yes)		16			
14. Website of handicraft village		17			
15. Have factories of handicraft village cooperated with others to produce in the last 12 months? (Mark x if yes)		18			
16. Have factories of handicraft village signed long-term contracts (more than 1 year) with companies/ cooperatives to sell products (Mark x if yes)		19			

Order of handicraft villages (fill in the order of the question 103)	Code	01	02	03
A	B	1	2	3
17. Have factories of handicraft village received any following supports (Mark x with appropriate supports)				
Financial support	20			
Support equipment or infrastructure construction	21			
Support marketing of products	22			
Support for vocational training	23			
Other support (specify)	24			

105. Number of villages with handicraft villages

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**PART X. WORKING CONDITIONS AND QUALIFICATIONS OF COMMUNE OFFICERS**

106. Commune Office's quality of construction: *Permanent =1; Semi-permanent =2; Others=3*

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107. Is there a photocopy machine in the commune office?

1  Yes 2  No

108. Are there any computers in the commune office?

1  Yes 2  No[>>Question 110]

109. Number of computers currently in use (units)


109.1 Number of computers with Internet access (units)

110. Does the commune have its own webpage?

1  Yes 2  No

WEBSITE: <http://www.....>

111. Qualifications of Commune Officers

A	Code	Year of birth	Gender Male=1 Female=2	Qualification*			
				Training		Refresher	
				General Education	Highest Professional, technical training	Political training	Government management training
B	1	2	3	4	5	6	
Party Committee Secretary	01						
Chairman of the People's committee	02						
Vice Chairman of the People's committee (first)	03						
Vice Chairman of the People's committee (second)	04						
Vice Chairman of the People's committee (third)	05						

\*Fill the corresponding line with an

Column 3: Primary school =1; Secondary school=2; High school=3

Column 4: No training=1; Trained without a certification=2; Certificated=3

appropriate code  
of each column  
for each title

Vocational primary school = 4; Vocational/ technical Intermediate school = 5;  
Vocational college= 6; College=7; University =8 and post university=9; Others(religious  
certification...)=10  
Column 5,6: No training=1;Primary =2; Intermediate =3; Senior=4;

**Enumerator**  
(Signature and full name)

(Date) ..... /.../2016  
**Chairman of Commune People's  
Committee**  
(Signature, stamp and full name)