

*Transboundary Agro-Ecosystem Management Programme for the
Kagera River Basin – (GCP/RAF/424/GFF)*

First Meeting of the FAO Project Task Force (PTF)

25 June 2010, 11:00 – 12:30h
NR Meeting Room (B 503)

Draft Agenda

- 1) Briefing by NRL on project objectives, activities and expected results as well as institutional arrangements and partnerships (20 min.);
- 2) Introduction to areas for collaboration with technical divisions and partners on technical and policy/strategic issues and review of project workplan (year 1), followed by suggestions by PTF members on collaboration and linkages with ongoing regular programme activities and field projects (30 min.);
- 3) Agree on process for consultation with Technical Divisions and outposted officers to develop proposals for specific technical backstopping support, and collaboration with ongoing projects in the Kagera basin/SSA, including budget implications (information, training materials, joint training workshops, technical advice/consultants etc.) (10 min.);
- 4) Discuss and obtain suggestions for regional and national project launching workshops and project steering and technical advisory committees (e.g. agenda, participants, training and information material) (15 min.);
- 5) Agree on frequency of meetings and role of PTF (15 min.);
- 6) A.O.B.

Roles of PTF (draft):

- Regularly review progress and provide technical/policy guidance to project coordinators including collaboration with ongoing RP and field projects and support in developing co-funding arrangements;
- Review relevant technical reports and provide comments and clearance on TOR of consultants and draft contracts and provide suggestions on experts/organisations (by specific members as appropriate);
- Contribute information/materials for technical workshops and activities and participate (specific members as appropriate);
- Meet with and brief members of mid and final evaluation missions.