 

**CALL FOR SIDE EVENTS**

In the framework of the Eleventh Session of the **Global Soil Partnership** **Plenary Assembly** to be held at FAO headquarters from 12 to 14 July 2023, the [FAO’s Global Soil Partnership (GSP)](http://www.fao.org/global-soil-partnership/en/) is launching a **Call for Side Events**. Side events will provide GSP partners with the opportunity to launch initiatives, promote projects or programmes, and share outputs of common interest in line with the call’s guidelines.

### **WHO CAN SUBMIT A PROPOSAL FOR SIDE EVENTS**

This call is addressed to FAO Members, UN organizations and all partners of the Global Soil Partnership (GSP).

### **TOPIC**

Side events proposals should focus on any of the [action areas](https://www.fao.org/fileadmin/user_upload/GSP/tenth_PA/GSP_Action_Framework_FINAL.pdf) of the Global Soil Partnership.

### **SIDE EVENT FORMAT AND REQUIREMENTS**

* Side events can only be held in **English.**
* Recommended format:
  + Presentations with time for questions/discussion;
  + Panel discussions and interactive sessions with the audience.
* Ideal duration: Each side event should last between 60 to 90 minutes.
* The side event can be co-organized and/or co-presented.
* The side event will be held strictly in person.
* The selected side events will take place on **13 July 2023 at FAO HQ** in Rome, Italy in the framework of the Eleventh Session of the GSP Plenary Assembly.

### **SUBMISSION & TIMETABLE**

* **Fill out and attach the below application form** and send it to [GSP-Secretariat@fao.org](mailto:GSP-Secretariat@fao.org), indicating “Call for Side Events/Your full name” in the subject line.
* Deadline for submissions is **7 May 2023**.
* Notification of selected side events (including logistical information, meeting set-up and equipment) will be provided by **20 May 2023**.
* Accepted side event proposals will be listed in the Plenary Assembly agenda and participants to the Plenary Assembly and FAO staff will be invited to join.

# **Application form**

## **PART I**

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| **Title** of the side event: |
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| **Summary** (200 words): |
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| **Draft agenda including names and affiliation of the speaker/s**: |
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## **PART II**

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| --- | --- | --- | --- | --- | --- | --- |
| **Name and Surname** of the applicant: | | | | | | |
| **Email**: | | | | | | |
| **Institution/ Organization/ Private company/ Affiliation**: | | | | | | |
| **Co-organizers** (if applicable): | | | | | | |
| **Title and Position**:  (on behalf of) | | | | | | |
| **Country**: |  | | | | | |
| Telephone (work): |  | Mobile phone: |  | Email\*: |  | |
| **Visa Requirements**: I need an invitation letter for the visa application: | | | | | YES | NO |
| Additional comments: | |  | | | | |