



Our Ref.: NSA\_8\_RFP

Your Ref.:

**Invitation to submit an Regional Focal Point Progress Report  
for the preparation of the  
*Third Report on the State of the World's Animal Genetic Resources for Food and Agriculture***

Reply by 10 August 2024

Dear Regional Coordinator,

At its Nineteenth Regular Session, held in July 2023, the Commission on Genetic Resources for Food and Agriculture reviewed and endorsed the outline, process, and timeline for the preparation of *The Third Report on the State of the World's Animal Genetic Resources for Food and Agriculture* (Third Report). The Commission invited countries, regional focal points and networks, and international organizations to initiate the collection of information and data for the completion of the country questionnaires required for the preparation of the Third Report. The reports will initially be used as inputs in the preparation of the fourth *Synthesis Progress Report on the Implementation of the Global Plan of Action for Animal Genetic Resources*, which will be presented at the Thirteenth Session of the Intergovernmental Technical Working Group on Animal Genetic Resources for Food and Agriculture, to be held in Rome, Italy from 20 to 22 November 2024, and will subsequently be used to inform preparation of the Third Report.

As the Regional Coordinator for the focal point or network for your respective region, you are hereby invited to lead the reporting process within your region.

The objective of regional progress reports should be to “highlight collaborative efforts and indicate regional priorities for capacity building in relation to the implementation of the *Global Plan of Action*”.<sup>1</sup> As such, they should describe regional-level activities and priorities rather than summarize the national activities of countries within the region. Emphasis should be on the period from 2019 to 2024.

Several options are available for compilation of the report questionnaire.

1. An electronic form for use in reporting is available at:

<https://www.fao.org/animal-genetics/global-policy/reporting-system/reporting-processes/en/>.

2. An online questionnaire is available at:

<https://form.jotform.com/240504536180348>

Examples of past reports can be found online at:

<https://www.fao.org/animal-genetics/global-policy/reporting-system/regions/en/>

The form is structured according to the four Strategic Priority Areas of the *Global Plan of Action*. Strategic Priorities and individual actions that are particularly relevant to the regional level are listed within the form, but any other regional-level activities or priorities related to the implementation of the *Global Plan of Action* may also be included in the report under the relevant Strategic Priority Areas. Note that the regional progress reports will be published electronically.

Country progress reports that have been received by FAO for your region can be made available to you as background information upon your request to [paul.boettcher@fao.org](mailto:paul.boettcher@fao.org) and [SOW-ANGR@fao.org](mailto:SOW-ANGR@fao.org).

<sup>1</sup> CGRFA-12/09/Report. Appendix G

Regional progress reports should be submitted by Regional Coordinators via e-mail to [paul.boettcher@fao.org](mailto:paul.boettcher@fao.org) and [SOW-ANGR@fao.org](mailto:SOW-ANGR@fao.org) by **10 August 2024**. Submission can be done by either clicking the “Submit by email” button at the end of the pdf form or by saving the document and attaching it to an email message. When using the online version, submission can be done by simply clicking the “Submit by email” button at the end of the form.

Thank you very much, in advance, for your cooperation.

With kind regards,

Paul Boettcher  
Secretary, Intergovernmental Technical Working Group on Animal Genetic Resources for  
Food and Agriculture  
Animal Production Officer, Animal Production and Genetics Unit