



Announcements

160th Session of the FAO Council
FAO, Rome, 3 – 7 December 2018

Provisional List of Participants	A limited number of print outs of the <u>Provisional</u> List of Participants will be available from the morning of Monday, 3 December 2018 at the Documents Desk, Korean Conference Service Centre (1 st Floor, Building A), for the purpose of checking the accuracy of entries. Participants are requested to submit any corrections or amendments to the Documents Desk for inclusion in the final list, which will be uploaded to the Council Web page. Only registered participants will appear on the list.
PaperSmart	Participants may make use of the “Print-on-demand” service, if required, at the Documents Desk in the Korean Conference Service Centre (1 st Floor, Building A). Council documents can be downloaded at: http://www.fao.org/about/meetings/council/cl160/documents/en/ Documents also carry a QR code to allow participants to retrieve the electronic version easily.
FAO Members Gateway	The FAO Members Gateway, the main channel of communication with Members, offers access to governance and management information. To access the site go to the following link: http://www.fao.org/members-gateway/en/ and log on with the username and password issued to all Permanent Representations. If you require additional information on the platform, please send an e-mail to: CSGC-Web@fao.org
Side Events	A number of side events will take place during the Council. The list of side events is available at: http://www.fao.org/about/meetings/council/cl160/side-events/en/ , as well as on the FAO Members Gateway.
Bilateral meeting rooms	Some bilateral meeting rooms are available for use by delegations on an hourly basis. Please refer to Room A276, email: Meeting-Services@fao.org
Travel facilities (flight reservation and reconfirmation)	Carlson Wagonlit Travel (CWT), the official travel agency of the Organization, is located on the Ground Floor of Building D (Room D074) and is open from 09.00 to 17.00. For further information, participants may contact CWT on extension number 55970 (or 0657055970 from outside FAO) or by e-mail: faotravel.it@contactcwt.com
Health Services	For medical emergencies, participants should dial 30 from in-house telephones or 0657053400 from outside FAO headquarters. For other medical services, participants may contact the receptionist on extension number 53577 from in-house telephones (0657053577 from outside FAO headquarters) or by email at Health-Services@fao.org . They may also go directly to the Health Services (1st Floor, Building B) during the working hours of the Council 08.30-17.30. For urgent medical assistance outside working hours, participants are requested to call 112 or 118 or <i>Guardia Medica/Doctors-on-Call</i> on 06570600.
Banking and currency exchange facilities	The <i>Banca Intesa Sanpaolo</i> is located on the Ground Floor, Building B, and is open from 08.35 to 16.35. The <i>Banca Popolare di Sondrio</i> is located on the Ground Floor, Building D (D016), and is open from 08.30 to 16.30. Cash dispensers (ATM) for credit card withdrawals are located at the entrances of both banks, as well as at the entrance to the Post Office also on the Ground Floor.
Media assistance for Permanent Representatives during the Council	The Office for Corporate Communication (OCC) informs Delegates to Council that the Media Relations Branch (OCCM) can provide technical support and facilities for radio and TV interviews in the studios of the <i>Angola Radio and Television Centre</i> , 3 rd floor of Building A (Room A330) from 09.00 to 17.30. Requests should be forwarded, with at least 24 hours' notice, to FAO-Newsroom FAO-Newsroom@fao.org tel.: +39 0657053625.

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an FAO initiative to minimize its environmental impact and promote greener communications.
Other documents can be consulted at www.fao.org



Estonian Contact Centre (ECC)	The Estonian Contact Centre (ECC) (B016) is located at the bottom of the stairs leading to the Iran Room on the Ground Floor of Building B. The ECC has two videophones equipped with Skype technology to enable free video calls to be made anywhere in the world.
Catering facilities	<p>The FAO headquarters offers the following dining and snack bar facilities:</p> <ul style="list-style-type: none"> • Building A Ground Floor - Polish Bar: from 07.30 until the end of the daily session <i>reserved for Delegates and staff involved with the Council</i> • Building B 8th Floor - Cafeteria Terrace: from 12.00 to 14.30 hours • Building B 8th Floor - Bar B: from 08.00 to 17.00 hours • Building C 8th Floor - FAO Restaurant fixed menu (reservation is requested): from 12.00 to 14.30 hours: <i>ext.56823 - tel.0657056823</i> from outside FAO • Building C 8th Floor - FAO Open Buffet - fixed price buffet: from 12.00 to 14.30 hours: <i>ext.56823 - tel.0657056823</i> from outside FAO • Building C 8th Floor - Blue Bar: from 08.00 to 15.00 hours • Building D Ground Floor - Bar D: from 07.30 to 17.30 hours <p>ATM (<i>Bancomat</i>) and credit cards are accepted at the Cafeteria, Restaurant, Open Buffet, Polish Bar and Blue Bar. Vending machines and water dispensers are available in various locations throughout the building.</p>
Meditation Room (A250 Ter.)	The Meditation Room is available for use by Council participants.
Cloakroom	A cloakroom is situated in the Foyer of the Main Entrance (Building A).
Access and Facilities for Disabled Persons	FAO headquarters is accessible to disabled persons with wheelchairs. Most lifts at headquarters are accessible by wheelchair. Restroom facilities for disabled visitors are located in Building A, near the meeting rooms and in buildings C and D which are accessible from buildings B and F.

Secretariat of the 160th Session of the Council

Director-General	Mr José Graziano da Silva	B403	53433/53434
ADG/Directeur de Cabinet	Mr Mario Lubetkin	B409	54595
Secretary-General of the Council	Mr Louis Gagnon	A140	53098
Assistant Secretary-General of the Council	Ms Gabriella Piacentini	A132E	53207