

ECA EXECUTIVE COMMITTEE WORKPLAN AND MEETING SCHEDULE FOR 2019-2021

(prepared by the ECA Secretariat)

Introduction

The ECA Executive Committee (ExCom) is the operational body of the European Commission on Agriculture (ECA). It meets 3 – 4 times a year, either virtually or with physical presence.

Responsibilities of the ExCom

The ExCom is responsible for the management of the ECA and the execution of the recommendations and decisions of the ECA during the intersession period.

The ExCom is governed by the respective articles of the Rules of Procedure of ECA.

In addition, the ExCom is entrusted as the only intersession body in the Region to support the preparation of the Sessions of the European Commission on Agriculture¹. This implies that the ExCom will provide suggestions and feedback for the topics of the Regional Conference for Europe. Other tasks of the ExCom include the preparation of the Informal Consultations (IC) in the year of the ECA Session, as well as the review of the work programme of the Regional Office for Europe and Central Asia (REU) and recommendations on its implementation.

In general, the ExCom and its members are requested to:

- provide inputs for discussion and consideration within the mandate of the ECA
- suggest actions of the ExCom to be undertaken within the mandate of the ECA.

In relation to this document the ExCom is invited to:

- review and endorse the list of tasks of the ExCom for 2019-2021 and their respective timeframes
- review and endorse the schedule and scopes of the ExCom meetings for 2019-2021
- note that more tasks may be added or the schedule and scopes of the meetings may be modified according to current needs.

The list of tasks of the ExCom and their respective timeframes for 2019-2021 are presented in Annex 1.

The proposed schedule of meetings of the ExCom for the current term is presented in Annex 2.

¹ ECA Rules of Procedure: <http://www.fao.org/3/a-mu352e.pdf>

Annex 1

The main tasks of the ECA Executive Committee in 2019-2021

| No. | Task | Background documents | Timeframe (ExCom meetings) |
|-----|--|---|--|
| 1. | Review of the main themes and the status of preparations for the 32nd ERC (Tashkent, Uzbekistan, 5-7 May 2020) | Drfat ERC agenda | December 2019 |
| 2. | Outcomes of the 32nd ERC | ERC Report | May 2020 |
| 3. | Identification of the main themes for the 33rd ERC (2022) | Draft list of topics for the ERC agenda | January, May and June 2021 |
| 4. | Identification of topics for the 42nd Session of ECA (2021) | Draft list of topics for the ECA Session agenda | May and September 2020 |
| 5. | Preparation of the 42nd Session of ECA (2021), including strategic thinking on improving modalities, impact and strategic engagement | Draft agenda for the ECA Session | May and September 2020 January, May and June 2021 |
| 6. | Preparation of the 2021 Informal Consultation | Draft agenda for the IC | September 2020 January 2021 |
| 7. | Outcomes of the 2021 Informal Consultation | IC report | May and June 2021 |
| 8. | Review of progress made by REU on the recommendations of the 41st Session of ECA | REU report | January, May and June 2021 |
| 9. | Review and recommendations on the REU Work Programme 2020-2021 | REU technical reports | May and September 2020 January, May and June 2021 |

Annex 2

The draft workplan and schedule of meetings of the ExCom for 2019-2021

| Meeting | Timeframe | Scope of the agenda |
|---------|----------------|---|
| 38/1 | December 2019 | <ul style="list-style-type: none"> Review of the main themes and the status of preparations for the 32nd ERC (Tashkent, Uzbekistan, 5-7 May 2020) |
| 38/2 | March 2020 | <ul style="list-style-type: none"> Review of the status of preparations for the 32nd ERC (2020) Review and recommendations on the REU Work Programme 2018-19 (tbc) |
| 38/3 | May 2020 | <ul style="list-style-type: none"> Identification of topics for the 42nd Session of ECA (2021) Review and recommendations on the REU Work Programme 2020-2021 (tbc) |
| 38/4 | September 2020 | <ul style="list-style-type: none"> Identification of topics for the 42nd Session of ECA (2021) Preparation of the 42nd Session of ECA, including strategic thinking on improving modalities, impact and strategic engagement Preparation of the 2021 Informal Consultation Review and recommendations on the REU Work Programme 2020-2021 (tbc) |
| 38/5 | January 2021 | <ul style="list-style-type: none"> Identification of topics in preparation of the 33rd ERC (2022) Preparation of the 42nd Session of ECA (2021), including strategic thinking on improving modalities, impact and strategic engagement Preparation of the 2021 Informal Consultation Review of progress made by REU on the recommendations of the 41st Session of ECA Review and recommendations on the REU Work Programme 2020-2021 (tbc) |
| 38/6 | May 2021 | <ul style="list-style-type: none"> Identification of topics in preparation for the 33rd ERC (2022) Preparation of the 42nd Session of ECA (2021), including strategic thinking on improving modalities, impact and strategic engagement Review of progress made by REU on the recommendations of the 41st Session of ECA Outcomes of the 2021 Informal Consultation Review and recommendations on the REU Work Programme 2020-2021 (tbc) |
| 38/7 | June 2021 | <ul style="list-style-type: none"> Identification of topics in preparation for the 33rd ERC (2022) Preparation of the 42nd Session of ECA (2021), including strategic thinking on improving modalities, impact and strategic engagement Outcomes of the 2021 Informal Consultation Review of progress made by REU on the recommendations of the 41st Session of ECA Review and recommendations on the REU Work Programme 2020-2021 (tbc) |