

**Chair's Aide Mémoire – Fifth Meeting of the Bureau of the Conference Committee
for IEE Follow-up (CoC-IEE) – Tuesday 1 April 2008**

Mohammad Saeid Noori-Naeini, Chair

- 1) The Bureau reviewed the calendar of meetings. Following comments after the meeting and the further definition of a road map for completion of the Committee's work, which will be discussed at the next meeting of the Bureau, the indicative schedule of meetings was further revised as attached (the indicative road map is also attached).
- 2) The Chair reported on the recent discussions of the Chair and Vice-Chairs with the Director-General, noting management's commitment to proactive engagement with the CoC-IEE process. The Director-General has expressed his availability to participate in meetings of the CoC-IEE when he is invited.
- 3) As previously agreed FAO Staff Representatives would attend the Working Group III meetings on 29 and 30 April at which human resource policy and culture change would be discussed.
- 4) The Bureau discussed the need for consideration of any aspect of the CoC-IEE report in the Programme and Finance Committees prior to the Special Session of the Conference. It was agreed that it was premature to reach any conclusion on this. If such meetings of the two Committees were to take place their timings and procedures would be fully discussed in later meetings of the CoC-IEE Bureau.
- 5) Members were advised that it has been difficult to identify other appropriate candidates to fill the vacant P5 position in the CoC-IEE Secretariat staff. At this stage of the process bringing in a new person would not be useful and rather the need for use of consultants during report writing was being kept open as an option.